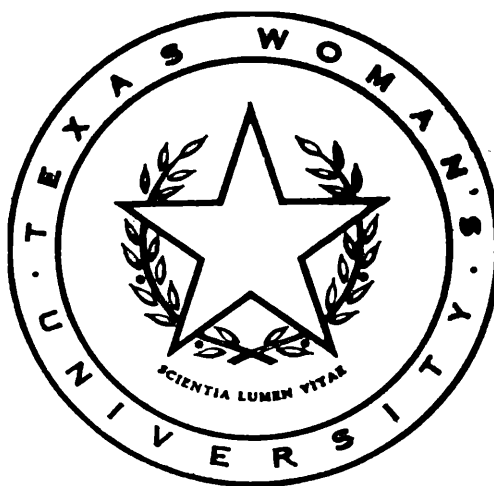


TEXAS WOMAN'S UNIVERSITY

BULLETIN



SCHOOL OF LIBRARY SCIENCE
DENTON, TEXAS 76204

This bulletin provides basic information
regarding the School of Library Science.

For further information about the School contact

Director
School of Library Science
Texas Woman's University
Box 22905
Denton, Texas 76204
Telephone: (817) 387-2418

For additional information about the
Texas Woman's University contact

Director of Admissions and Registrar
Box 22909, TWU Station
Denton, Texas 76204
Telephone: (817) 387-1322

UNIVERSITY BULLETIN

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Faculty and Administration

THE UNIVERSITY

OFFICERS OF ADMINISTRATION

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Leslie R. Kreps, Ph.D., Vice President for Academic Affairs
Curtis C. Graham, Ph.D., Vice President for Business Management Affairs
L. L. LaRue, B.B.A., Vice President for Fiscal Affairs
Catherine Williston, Ph.D., Vice President for Student Affairs
Margaret B. Harty, Ed.D., Vice President for the Institute of Health Sciences
Mary Evelyn B. Huey, Ph.D., Dean of the Graduate School
Wilmon H. Droze, Ph.D., Provost, University General Divisions
A. A. Smith, M.A., Director, Student Financial Aids
John E. Tompkins, Jr., M.A., Director of Admissions and Registrar
Helen E. Porter, B.S., Assistant to the President

THE SCHOOL OF LIBRARY SCIENCE

FACULTY

Frank J. Bertalan, Ph.D., Professor, Director of the School of Library Science
Frances M. DeCordova, M.L.S., Assistant Professor
Hazel F. Furman, M.S. in L.S., Assistant Professor
Lois B. Jordan, M.L.S., Instructor and Librarian, Library Science Library
Hannah Josephine Kunkle, Ph.D., Professor
Samuel J. Marino, Ph.D., Professor
John J. Minter, Ph.D., Assistant Professor
Alfonso Nicosia, Ed.D., Assistant Professor
Frank L. Turner, Ph.D., Associate Professor

ADJUNCT FACULTY

Mabel Fischer, M.L.S., Director, Fort Worth Public Library
Paul Parham, Ph.D., Librarian, Texas Christian University
Decherd H. Turner, Jr., B.A., B.D., Professor of Bibliography and Head of the
Bridwell Library of the Perkins School of Theology, Southern Methodist
University

INSTRUCTIONAL ASSISTANTS

Margaret Denman, M.S.
Michele C. Jones, M.L.S.
Jo Ann Phelan

ADMINISTRATIVE STAFF

Cheryl Felderhoff, Secretary, School of Library Science

A complete faculty listing for the Texas Woman's University appears in the University's General Catalog, which is available on request.

TEXAS WOMAN'S UNIVERSITY

The Texas Woman's University is a state-supported institution of higher education created by an act of the 27th Legislature in 1901. The institution opened its doors to students in the fall of 1903. Since its founding, the Texas Woman's University has made outstanding contributions to the progress and improvement of higher learning in Texas and the Nation.

The main campus of the University is located at Denton. In addition, the University operates centers at 1810 Inwood Road, Dallas, and at the Texas Medical Center, 1130 M.D. Anderson Blvd., Houston.

ACCREDITATION AND APPROVAL

The Texas Woman's University is fully accredited by appropriate state, regional, and national agencies, including the Southern Association of Colleges and Schools. The Graduate School is a member of the Council of Graduate Schools in the United States. The master's degree programs in the School of Library Science are accredited by the American Library Association.

THE UNIVERSITY LIBRARY

The bulk of the Texas Woman's University library resources and facilities for undergraduate and graduate reading and research are housed in the University Library Building. More than 600,000 bound volumes and 2,500 current periodicals and serial publications support major areas of study.

In addition to the resources of the Texas Woman's University Library, other thousands of volumes are available to students and faculty members through the strong and viable cooperative programs of the Inter-University Council of the Dallas and Fort Worth Metropolitan areas. North Texas State University in Denton, Southern Methodist University, Texas Christian University, East Texas State University, and the University of Texas at Arlington are constituent members of the Council, as are the Baylor University College of Dentistry, Bishop College, the University of Dallas, the University of Texas Health Sciences Center, Austin College, and Texas Wesleyan College.

Admission to the Undergraduate Program

All communications in regard to admission to the Texas Woman's University or to a component of the University should be addressed to the Director of Admissions and Registrar, P.O. Box 22909, TWU Station, Denton, Texas 76204.

ADMISSION TO THE FRESHMAN CLASS

High School Graduation

The following units in the four-subject areas are to be a part in the secondary studies:

	Carnegie Units	Quarter Units
English	3	9
Mathematics (Must include Algebra 1 or 2 units in related math)	2*	6
Social Science	2	6
Laboratory Science	2	6

*When two Carnegie units or six quarter units of related mathematics are offered, the applicant should present a third Carnegie unit or three additional quarter units of mathematics.

A student whose credits do not conform to the above pattern should submit the record for individual consideration for conditional admission. A student who is admitted conditionally because of a deficiency must make up the deficiency during the first thirty hours in residence or have three hours added to the graduation requirements.

ENTRANCE EXAMINATIONS

An applicant for freshman admission must submit an acceptable score on either the American College Testing Program examination (ACT) or the Scholastic Aptitude Test of the College Entrance Examination Board (SAT). The high school student applying for admission to the University should consult a high school principal or counselor about the time and place these tests will be given. Applicants who completed their secondary studies six or more years ago are not required to submit either score.

EARLY ADMISSIONS

Applicants may send their high school transcripts to the Director of Admissions and Registrar during the second semester of their senior year for an early admission decision.

ADMISSION TO ADVANCED STANDING

A student transferring to the Texas Woman's University from another recognized college or university should submit a transcript of credits to the Director of Admissions and Registrar for evaluation and acceptance. The University will not accept a student who for any reason is ineligible to continue in the college or university last attended.

A student who last attended a junior college may transfer a maximum of 66 semester hours to TWU, even though some of these hours were completed at a senior college previous to attendance at a junior college. After successfully completing one semester or one summer session at TWU, a student may secure permission from the Director of Admissions and Registrar to transfer an additional six semester hours. All junior college credit accepted will be classified as lower-division credit.

Students entering the University from high school are urged to submit scores on the Advanced Placement Program of the College Entrance Examination Board. A student who submits a score of 3, 4, or 5 on the biology, chemistry, English, American history, mathematics, or physics test may receive credit for three or four hours of college work in the tested field. A score of 4 or 5 on any of the tests will enable the student to enroll in an honors course at an advanced level in that field.

MEDICAL HISTORY

New students may not be enrolled in the University until their Report of Medical History, properly executed by a physician, is duly filed and accepted in the Office of the Director of Student Health Services. Admission to the Graduate School will not be cleared without prior receipt of this document. Exceptions to this requirement are allowed only for summer transient students, institute or workshop students, or students in clinical centers which have their own medical examinations. Forms for this medical history are to be obtained from the Director of Admissions and Registrar.

Admission to the Graduate School

Admission to the Graduate School is required of all graduate students and is separate from admission to the University's other components. Each applicant for graduate study should file with the Director of Admissions an application for admission to the Graduate School. Applications should be submitted to the Director of Admissions no later than 30 days prior to registration for the session to which admission is sought.

As its name indicates, the Texas Woman's University is historically a single-sex institution in which student enrollment has heretofore been limited exclusively to women. However, in consequence of modification of University policy, following the enactment of provisions against sex discrimination in Title IX of the Higher Education Act Amendments of 1972, there is no discrimination on the basis of sex in the admission of qualified individuals to any of the programs offered in the Graduate School. Thus qualified men are eligible for admission to the Graduate School on the same basis as qualified women.

GENERAL REQUIREMENTS

1. To be admitted to the Graduate School, an applicant must have a bachelor's degree from a recognized college, regarded as standard by a regional or general accrediting agency, or the equivalent from a foreign university or college.
2. Applicants must have demonstrated ability to pursue advanced study and research, as indicated by the undergraduate record, courses basic to proposed graduate study, and in certain cases by special test scores. Applicants should present a "B" average on all upper division and graduate work taken previously, although upon special recommendation of departmental graduate advisors, some applications reflecting less than a "B" average will be considered and may be accepted on a provisional basis. In some cases, graduate and undergraduate grades earned at Texas Woman's University to supply prerequisites may be used to establish the necessary average.
3. In addition to meeting the above requirements, foreign applicants must give evidence of adequate proficiency in the English language by making a satisfactory score on Test of English as a Foreign Language (TOEFL) by Educational Testing Services before admission to graduate studies. All expenses of the test are to be borne by the applicant. Exceptions may be granted for foreign students who have done satisfactory prior study in universities in this country.
4. Test scores for the Graduate Record Examination, submitted to the Graduate Office no later than during the first semester of graduate enrollment, are required by the School of Library Science.

HOW TO APPLY FOR ADMISSION

Applications and an official transcript certifying the Bachelor's degree from an approved college or university and an official transcript from every institution attended at the graduate level, should be sent to the Director of Admissions and Registrar.

TYPES OF ADMISSION

Students granted admission to the Graduate School may be admitted for one of several types of study, and the type of admission granted will be specified by the Dean of the Graduate School in a letter notifying each student

of acceptance. Admission to the Graduate School does not insure admission to candidacy for a degree. Candidacy is a status granted only upon satisfactory progress toward the degree.

The types of admission are:

1. Admission to a degree program, at either the master's or doctoral level. The student should apply for admission at the appropriate level, determined by the degree sought. Admission to master's study does not carry into doctoral study, and students should reapply for admission at the doctoral level if they desire to pursue doctoral study following completion of the master's degree. When a student is admitted to a degree study, it is in a particular academic discipline; and any change of field of study requires a new application and admission for study in the new field.
2. Admission for post-baccalaureate study. This status is provided for students holding the bachelor's degree who do not seek a graduate degree. Work done by a student upon this type of admission will subsequently apply toward a graduate degree only with approval of the Dean of the Graduate School upon recommendation of graduate advisors of the School of Library Science and provided that it is appropriate to the degree program and is undergirded by satisfactory prerequisites.

Students should not enroll for graduate study without having first been admitted to the Graduate School. No graduate work completed prior to admission to the Graduate School will automatically apply toward any graduate degree. Utilization of such work is contingent upon its approval by the student's advisory committee and the Dean of the Graduate School, and the student should initiate the request for this approval.

**ELECTION OF GRADUATE WORK BY STUDENTS
NOT CANDIDATES FOR DEGREES**

All students who matriculate must be regularly enrolled and pay the established fees. All students are expected to participate in all phases of any course for which they are enrolled. However, a student who desires to engage in graduate study without planning to work for a graduate degree may register as a "post-baccalaureate student" in the Graduate School provided formal admission to graduate study has been obtained. Even though the student is not working for a degree, identification with a major College, School or Department, whose Dean, Director, or Chairman becomes the student's advisor, is required.

School of Library Science

HISTORY

The Texas Woman's University first offered a two-semester-hour course in library methods in 1916-17. In 1928-29 the University expanded its offerings to a four-year program with a major in library science. It was accredited by the American Library Association in 1938, and the master's programs have been continuously accredited by ALA since that time.

FACILITIES

The school is housed in attractive quarters designed specifically for the education of librarians. The graduate wing provides offices, classrooms, special storage and display facilities, and an audio-visual production laboratory. In its own library, the School has a professional collection of over 22,000 volumes, extensive pamphlet files, microforms and readers, and a growing collection of audio-visual teaching materials. The School's library regularly receives some three hundred periodical titles.

GOALS

The prime objective of the program is to prepare librarians to take leadership positions in the profession. Students entering the program are drawn from a broad spectrum of undergraduate majors and from a wide range of past experiences within and without the library world. As students develop a knowledge and an appreciation of all types of library materials, they profit from each other's varied backgrounds in seminar situations. Directed field work and the observation of on-going systems emphasize developing competencies geared toward administering library systems and sub-systems. Students develop professionalism by participating in all associations open to them—from their own highly-active graduate library club to organizations at the state and national level. As students move through the program there is ample opportunity for specialization by type of library or type of service. Overall, the program seeks to produce a professional who is aware of the issues of today's library world, and one who sees in change new opportunities for professional growth and service in the world of the future.

Undergraduate Library Science Program

The School of Library Science offers programs leading to the Bachelor of Arts or the Bachelor of Science degrees. For a bachelor's degree, a major in the School of Library Science requires 18 hours in library science and 12 hours in related subjects. Individual needs are considered in planning each student's program.

The goals of the undergraduate program are: 1) to provide a broad base of general education, 2) to provide the opportunity for the library science faculty to advise students during the first four years, 3) to provide entering level vocational opportunities, 4) to provide students from other disciplines with library science courses, 5) to develop a positive attitude toward librarianship, 6) to make students realize that the undergraduate program is initiatory and not terminal.

In the first two years in the University the student is expected to acquire elements of a broad general education. Library science courses for the undergraduate major or minor are taken in the junior and senior years. Upon completion of the four-year program, the student receives a B.A. or B.S. degree with a major in library science.

Master's Degree Programs

The School of Library Science offers specialized sequences of courses on the master's level in the following areas:

- College and University Librarianship
- Public Librarianship
- School Librarianship
- Special Librarianship
- Audio-Visual Services

The School of Library Science offers two master's degree programs, the Master of Arts in Library Science (M.A.L.S.) and the Master of Library Science (M.L.S.). The following requirements apply to both degrees.

1. Each student completes a core of standard courses amounting to 18 semester hours:

LS 5003 Selection	3 hours
LS 5103 Cataloging and Classification	3 hours
(or the equivalent)	
LS 5263 Reference Sources and Services	3 hours
(or the equivalent)	
LS 5813 Library in Society	3 hours
One course in administration (by type of library).....	3 hours
LS 5273, LS 5283 or LS 5293	3 hours

2. After completion of the basic graduate courses required of all master's students in library science, each student chooses a field of specialization from the five sequences listed above.
3. Each student earns six hours of graduate credit related to the chosen area of specialization.
4. A student may elect to participate in a practicum of directed field experience in libraries. This practicum is available on an optional basis.
5. Each student demonstrates a reading knowledge of one modern foreign language. The applicant may submit two years of college credit in one language or one year of college credit in each of two languages. The applicant also has the option of taking a proficiency examination in Spanish, French, German, or Russian to fulfill the foreign language requirement.
6. Each student takes a final examination ~~in Spanish, French, German, or Russian.~~

MASTER OF ARTS IN LIBRARY SCIENCE

For a Master of Arts in Library Science degree, a student must earn 30 hours of graduate credit. Six of these hours must be devoted to a study of the methods of research and the production of an acceptable formal thesis in the field of librarianship.

MASTER OF LIBRARY SCIENCE

For a Master of Library Science degree, a student must earn 36 hours of graduate credit and file an acceptable paper growing out of course work.

Students may not take any courses numbered 6000 or above in a program leading to a master's degree in library science without the specific written approval of the Director of the School and the instructor of the course.

ADMISSION REQUIREMENTS

The Admissions Review Committee of the School of Library Science requires the following:

1. Completion of the application for admission to the Graduate School. Students wishing to apply for admission to the Graduate School should obtain application blanks from the Director of Admissions and Registrar (Box 22909, TWU Station, Denton, Texas 76204) or from the Dean of the Graduate School.
2. Submission of transcripts of the student's work at all institutions attended. The committee will note the applicant's education in the area of library specialization and generally evaluate the student for admission.

3. Completion of the School of Library Science "Student Information Form." Students should obtain this form from the Director of Admissions and Registrar when they first apply for admission to the Graduate School. The form has been designed to reveal general competencies, personal suitability, and interest in and aptitude for library science.
4. Completion of recommendation forms by those asked to recommend students for admittance and/or an interview with the Director or a designated faculty member of the School of Library Science.

RESIDENCE

There is no specific residence requirement for the master's degree. The student should plan to pursue as much full residence study as possible in the degree program.

TIME LIMIT

Credit hours more than six years old cannot be applied toward the degree. Credits transferred from another university cannot apply to the degree if the credits are more than five years old. Thus, the student should plan to complete all work promptly in order to preserve the value of credits earned.

GRADE REQUIREMENTS

Graduate library science students must maintain a "B" average.

CREDITS BY TRANSFER, EXTENSION STUDY, OR CORRESPONDENCE

Credit will not be granted toward a master's degree for work done in institutions that are not accredited by the American Library Association unless, in an exceptional case, the School recommends and the Dean of the Graduate School approves acceptance of such credits. In any case not more than six semester hours obtained in another institution may be transferred and credited to the master's degree. No credit toward a graduate degree may have been obtained by correspondence or by extension work from another institution.

Doctoral Program

GENERAL REQUIREMENTS AND REGULATIONS

The program for the doctor of philosophy degree aims to prepare candidates to teach library science, to administer large libraries or libraries and information systems, and to conduct research in librarianship. The program stresses comprehensive knowledge of librarianship and proficiency in research.

ADMISSION

Admission to the library science doctoral degree program is based on (1) evidence of ability to do advanced graduate work, as shown by previous academic record; (2) a master's degree in library science from a library school accredited by the American Library Association; (3) acceptable scores on the Graduate Record Examination and other tests as may be required; (4) two years of satisfactory library experience at the professional level; (5) letters of recommendation from three references qualified to judge professional and academic abilities; (6) a personal interview with the Director of the School of Library Science or someone designated by the Director; and (7) acceptance by the Library Science Doctoral Admissions Committee.

The student must meet all general requirements for the degree of doctor of philosophy as specified by the Graduate School of the Texas Woman's University.

ADVISORY COMMITTEE AND DEGREE PROGRAM

When a doctoral student first enrolls, the Director of the School of Library Science appoints an academic advisor who is responsible for the student's program until a committee has been appointed. Upon completion of twelve doctoral hours, the student confers with the Director regarding the appointment of an Advisory Committee. The Director recommends the appointment of an Advisory Committee to the Dean of the Graduate School. Upon recommendation of the Director, the Graduate Dean appoints an Advisory Committee of not fewer than five members.

The Advisory Committee then has primary authority and responsibility for the program and progress of the student. These responsibilities include the preparation, with the student, of a total program of doctoral studies to be filed in the Graduate Office. In addition the Advisory Committee arranges preliminary examinations, approves a dissertation proposal, evaluates the completed dissertation, and makes final recommendations concerning the degree.

After the proposal for the dissertation has been approved, the student selects, formulates, and conducts research under direction of the committee chairperson. Six to twelve hours credit may be earned for the dissertation.

The minimal program consists of ninety hours beyond the bachelor's degree. Each doctoral student selects an area of concentration in teaching, administration, or research. All students are required to take courses designed to provide knowledge of the history of libraries; librarianship, books, and printing; reader services; technical services; research methods; information science; and administration. Students must also earn a minimum of twelve hours of graduate credit in other departments.

RESIDENCE

The doctoral degree regularly represents at least three full years of academic work beyond the baccalaureate degree. At least one year of this study must be in residence at the Texas Woman's University. Normally, nine or more graduate semester hours are considered a full course load. Under no circumstances should a student's load exceed sixteen hours in any one semester.

Enrollment to meet the residence requirement shall consist of a minimum of one of the following:

1. two consecutive long semesters of at least nine semester hours each, exclusive of dissertation;
2. one summer session (consisting of two six-week terms) of at least nine semester hours plus one long semester of at least nine hours, provided that these two are consecutive.

Three semester hours toward these requirements will be allowed for a teaching assistant or a research assistant for each semester or for the whole period of the summer session.

RESEARCH TOOL REQUIREMENT

Prior to taking qualifying examinations, the student must have demonstrated a reading knowledge of two modern foreign languages, ordinarily French and German. Another language may be substituted by prior approval of the Dean of the Graduate School. Upon recommendation of the student's Advisory Committee, computer utilization and/or statistics may be substituted for one of the languages if it is deemed more appropriate for the student's program objectives than the languages. The requirement cannot be met,

however, by counting course work taken also as part of a graduate degree program (e.g., course work completed as part of a minor in research methods and statistics cannot also be counted to satisfy an equivalent research tool competency in lieu of a second foreign language.)

PRELIMINARY EXAMINATIONS AND ADMISSION TO CANDIDACY

The Advisory Committee may schedule preliminary examinations covering both library science and the cognate field(s) when the student is enrolled in the last semester of course work other than research and dissertation. Oral examinations will cover both library science and cognate fields, and written examinations will be given in library science areas only.

Minimum requirements for admission to candidacy are:

1. Approval by the Advisory Committee of professional promise, plans for continued study, and progress with respect to the dissertation.
2. Presentation of research tools.
3. Successful completion of the preliminary examination.

DISSERTATION AND FINAL EXAMINATION

The student must submit a dissertation involving original and independent research which is a significant contribution to the literature of librarianship. When the Advisory Committee has approved the dissertation, the final examination may be scheduled. The final examination is oral. It will be administered by the student's Advisory Committee with the Graduate Dean as ex-officio member. It will consist of a defense of the dissertation and the research on which it is based as well as questions in both the major and minor fields. Satisfactory performance on the examination will complete the requirements for a degree.

Certification for School Librarians

Texas Woman's University School of Library Science offers a program for school librarians which meets all requirements for the all level librarian's certification. Students may enroll in either the graduate program or in the undergraduate program to earn the librarian's certificate. It is recommended that students eligible for the graduate program enroll in the Graduate School since 18 of the 21 semester hours required for the provisional certificate are also applicable to the Master of Library Science program. The student must be enrolled in the Graduate School at the time certification courses are taken to receive graduate credit.

Certification requirements established by the Texas Education Agency for school librarians include:

1. A bachelor's degree
2. A valid teacher's certificate
3. A minimum of 18 hours of library science

The Library Science courses required at Texas Woman's University are:

LS 3023 Bibliography and Reference Materials

or

LS 5263 Reference Sources and Services

LS 4013 Library Cataloging and Classification

or

LS 5103 Cataloging and Classification

- LS 5233 A-V Materials and Library Services
 or
 LS 5243 Production of Library Materials
 LS 4033 Library Organization and Management
 or
 LS 5333 The School Media Center
 LS 3013 Library Materials for Children
 or
 LS 5613 Literature for Children
 LS 4003 Library Materials for Young People
 or
 LS 5623 Literature for Young People
 LS 4913 Professional Preparation
 or
 LS 5703 Professional Preparation

The Professional Preparation courses (LS 4913 or LS 5703) require 14 days or 112 hours of work in a school library under the supervision of a professional librarian.

Financial Aid

The Director of Student Financial Aids administers several programs of assistance for students, including scholarships, grants, loans, and part-time employment on campus. Financial need, academic and citizenship record, and promise of achievement are considered in processing applications for assistance. For information write to Director of Student Financial Aids, Texas Woman's University, Box 22628, TWU Station, Denton, Texas 76204.

ASSISTANTSHIPS AND FELLOWSHIPS

A limited number of teaching assistantships, research assistantships, and fellowships are available to students holding a bachelor's or master's degree who wish to do study leading to an advanced degree. Stipends vary, the amounts depending on the assignments and the qualifications of applicants.

STUDENT LOANS

The University administers loan programs whereby graduate students can borrow a substantial part of the expenses of pursuing graduate study. Repayment of loans is made after completion of degree requirements.

EMPLOYMENT

Two kinds of employment in libraries are available:

- Library Aide** The University Library employs a number of graduate library science students under the College Work-Study Program. Library aides work 15 hours per week at \$3.67 an hour. Interested persons should apply to the University Librarian.
- Student Assistant** The TWU Library employs a number of Library Science students on an hourly basis. The work load is limited to nine hours per week at \$2.07 an hour. Interested persons should apply to the University Librarian.

Library aides and student assistants also work in the Library of the School of Library Science. Persons interested in these positions should apply to the Director, School of Library Science.

SCHOLARSHIPS FOR LIBRARY SCHOOL STUDENTS

Texas Library Association Scholarship

The Texas Library Association offers scholarships to qualified Texas residents for graduate study in library science at Texas Woman's University, an accredited Library School. Write to the School of Library Science for particulars.

The Southwestern Library Association Scholarship

This association offers a scholarship to students in the region (states of Texas, Arkansas, Louisiana, Oklahoma, New Mexico and Arizona). Write to the School of Library Science for particulars.

Library Science Graduate Scholarship

The Ex-Student Library Science Chapter of the Texas Woman's University has established a permanent fund to provide annual scholarships to graduate students enrolled in the School of Library Science.

D. Genevieve Dixon Scholarship

A perpetual endowment fund was established on the occasion of the retirement of the Director of the School of Library Science in 1973. The interest of this fund provides annual scholarships available to senior and graduate library science students. The recipients are selected by a committee of alumnae, faculty, Graduate Library Science Club, and Alpha Beta Alpha representatives.

Ralph Johnson Scholarship in Library Science

This scholarship, reserved for a graduate student in library science and awarded periodically in the amount of \$200.00, is provided by a fund established at the University by Mrs. Elizabeth Shepherd Johnson in memory of her husband, Ralph Johnson.

Mildred Eudaly Huffman Memorial Scholarships

A scholarship program established by family and friends in memory of Mildred Eudaly Huffman, an alumna, will provide a limited number of scholarships in library science.

Marion Gillis Scholarship

In times of temporary financial emergencies, undergraduate library science students may apply for sums up to \$100.00 from a fund established by Marion Dixon Gillis. Return is not required, but it is desirable in order to ensure the fund's continuation.

Wilson Scholarship Program

The H. W. Wilson Foundation allotted to the Texas Woman's University, School of Library Science, a Wilson scholarship grant of \$3,000.00 in 1974. Interested persons should apply to the Director of the School of Library Science.

Erin Bain Jones Graduate Scholarship

For a doctoral student nearing the end of her doctoral studies during 1975-76. Requirements are a commendable academic record and a real need to complete the doctorate. Apply directly to Executive Secretary, Dallas Woman's Club, 7000 Park Lane, Dallas, Texas 75225.

Miscellaneous-Specialized Scholarships

During the academic year 1972-73, the TWU School of Library Science enrolled a graduate student who was the recipient of a Special Libraries Association scholarship. Opportunities for qualified students are available from a number of sources in addition to the S.L.A. Interested persons should apply to the Director of the School of Library Science.

Student Organizations

ALPHA BETA ALPHA

Alpha Beta Alpha is a national undergraduate organization for library science students. TWU's Eta Chapter sponsors social and professional activities which offer an opportunity for undergraduates to be involved with their library school and profession. Students meeting the scholastic requirement become eligible for membership in the spring of their freshman year.

GRADUATE LIBRARY SCIENCE CLUB

The Graduate Library Science Club provides a channel of communication among students and between students and faculty. It sponsors social and professional activities in the School, and its officers appoint student representatives to various faculty-student committees. It represents the interests of the student body with the Library School administration.

LIBRARY SCIENCE ALUMNAE ASSOCIATION

The Alumnae of the School of Library Science meet regularly at the annual Texas Library Association conference. The purpose of the Alumnae Association is to advance the interests of the School of Library Science and to promote closer association between the School and its graduates. An alumnae newsletter, issued each year, is mailed to all students and ex-students of the School.

Continuing Education

The regular courses of the School of Library Science are open to practicing librarians. Conditions of admission will be determined by the qualifications and objectives of each applicant.

In addition, the School offers workshops, seminars, and institutes from time to time to provide the opportunity for librarians to update or augment their education. These continuing education activities are always publicized well in advance.

CORRESPONDENCE AND EXTENSION COURSES

No correspondence courses in library science are offered; and no credit earned in correspondence courses offered by other institutions will be accepted toward meeting certification, admission, or degree requirements.

At the request of a sufficient number of qualified students, undergraduate or graduate, extension courses may be organized in convenient centers. Groups desiring to organize an extension class should request that the Director of the School of Library Science make application to the Vice President for Academic Affairs.

SUMMER SESSION

The master's degrees and school library certification programs may be completed in summer sessions. Summer sessions also provide opportunities for continuing education.

Placement Services

Although the School of Library Science cannot guarantee positions for its graduates, the University maintains a placement service to help them secure positions suited to their aptitudes and interests. The Placement Office compiles placement credentials, including recommendations from faculty members selected by the student. Placement assistance is also extended to alumnae who wish to change positions.

Courses of Instruction

FOR UNDERGRADUATES

3013 Library Materials for Children. Selection, evaluation, and use of informational and recreational materials for children; appreciation and knowledge gained through reading, listening, and viewing various types of literatures. Three hours a week. Credit: Three hours.

3023 Bibliography and Reference Materials. Literature search technique; examination of basic tools formulating a sound basis for selection. Three hours a week. Credit: Three hours.

4003 Library Materials for Young People. Exploration of needs and interests of adolescents and of books to help meet these; sources of aid in selection; methods of reading guidance. Three hours a week. Credit: Three hours.

4013 Library Cataloging and Classification. Elementary theory of Dewey Classification; Dewey Decimal Classification; simplified descriptive cataloging; subject headings. Three class, three laboratory hours a week. Credit: three hours.

4033 Library Organization and Management. Organization and policy making; standards; business procedures; publicity; quarters; staff; services rendered. Prerequisites: Senior standing, Library Science 3013, 4013. Three hours a week. Credit: Three hours.

4803 Preparation in Media. Supervised work experiences with non-book materials and machines. Prerequisite: Twelve hours of library science. Credit: Three hours.

4900 Special Topics. Individual study of selected topics in librarianship. Credit: Three to six hours.

4913 Professional Preparation. Supervised work experiences in school, public, university, or special libraries in Denton and surrounding areas. Prerequisite: Nine hours of library science. One hundred twelve hours of work experience. Credit: Three hours.

FOR GRADUATES

5003 Selection and Use of Library Materials. Required. Principles of building library collections; selection criteria for evaluating specific items; publishing trade; problems of censorship; intellectual freedom, reviewing media; selection aids for various types of libraries and types of materials. Three hours a week. Credit: Three hours.

5033 Selection of Non-Book Materials for Libraries. Survey of sources of available non-book materials and the development of criteria for judging adequacy. Prerequisite: Library Science 5003. Three hours a week. Credit: Three hours.

5103 Cataloging and Classification. Required. Technical services operations; theory and practice of classification schemes; cataloging; subject headings; acquisitions and conservation of library materials. Three hours a week. Credit: Three hours.

5113 Cataloging and Classification of Non Book Materials. Cataloging and classification of microfilms, films, filmtapes, tapes, slides, records, transparencies, sheet music, maps, charts, and report literature. Prerequisite: Library Science 5103. Three hours a week. Credit: Three hours.

5123 Serial Publications. Serial publications and the tools useful in their bibliographic control. Acquisition, processing, cataloging, and housing of serials; administration of a serials department. Three hours a week. Credit: Three hours.

5143 Abstracting; Indexing, and Coding. Theory and practice in modern abstracting, indexing, coding. Prerequisite: Library Science 5103. Three hours a week. Credit: Three hours.

5223 Government Publications. Study of the history, the use, and the organization of publications issued by: Superintendent of Documents; Legislative, Executive, Judicial Branches; Departments and Independent Agencies; Texas State Departments; U.N. Documents. Three hours a week. Credit: Three hours.

5233 A-V Materials and Library Services. Organization and administration of non-book materials; curricular correlations; production of suitable materials for classroom use and other purposes. Three hours a week. Credit: Three hours.

5243 Production of Library Materials. Techniques in production of audio and visual material; including photography, educational TV and programmed materials. Prerequisite: Library Science 5233. Six hours a week. Credit: Three hours.

5263 Reference Sources and Services. Required. Introduction to a broad range of standard reference works and development of skills in their use; evaluation of various reference processes. Three hours a week. Credit: Three hours.

5273 Information Sources in Science and Technology. Study of the literature, information sources and services, and bibliographical aids in the various fields of the sciences and technology; chemistry, physics, mathematics, bio-medicine, geology, general science and engineering. Prerequisite: Library Science 5263 or equivalent. Credit: Three hours.

5283 Information Sources in the Humanities. Study of the literature information sources and services, and bibliographical aids in the various fields of the humanities: literature, fine and performing arts, religion, and philosophy. Prerequisite: Library Science 5263 or equivalent. Credit Three hours.

5293 Information Sources in the Social Sciences. Study of the literature, information sources and services, and bibliographical aids in the following areas of the social sciences: history, geography, political science, anthropology, economics and business, sociology, education, and psychology. Prerequisite: Library Science 5263 or equivalent. Credit: Three hours.

5303 The Public Library. Background of modern American public library; organization and administration; standards of service; regional and state development; federal and state aid programs; current trends. Three hours a week. Credit: Three hours.

5313 The College and University Library. Administrative principles and practices as applied to college and university libraries. Standards, services, materials, personnel, budget, quarters, reports, and statistics. Three hours a week. Credit: Three hours.

5323 The Special Library. History, theory of special library management; organization; management of special materials; relationship of librarian to staff; clientele; upper management; standards of special librarianship. Three hours a week. Credit: Three hours.

5233 The School Media Center. Organization and administration; educational patterns; services to students and teachers; public relations; problems. Three hours a week. Credit: Three hours.

5343 Youth Programs in the Public Library. History of children's libraries; organization and management of departments for children and young people, services to youth with emphasis on storytelling and book talks. Three hours a week. Credit: Three hours.

5353 Personnel Management for Libraries. A course designed for potential supervisors and chief librarians. Attention to management techniques in dealing with staff members; motivation and performance appraisal. Three hours a week. Prerequisite: Graduate standing. Credit: Three hours.

5363 Medical Librarianship, Administration, and Bibliography. Information needs and search strategies of medical personnel. Selection, acquisition, organization, and management of sources of information and instruction in the health sciences. History of medicine, medical bibliography, and reference work, audio-visual resources, computer applications. Three hours a week. Credit: Three hours.

5403 Automation and the Library. History, mechanization in the respective library services; examination of machines employed in library mechanization; future prospects. Three hours a week. Credit: Three hours.

5413 Data Processing Systems Analysis and Design. Thorough analysis of actual or simulated library systems; their evaluation and the design of a replacement system. Three hours a week. Credit: Three hours.

5503 Reader Services in Libraries. Study of the American adult as a library client; psychology of reading; readability; adult reading interests. Three hours a week. Credit: Three hours.

5613 Literature for Children. Modern and traditional literature; recognized authors and illustrators; evaluating materials; factors that influence children's reading; reading the authorities in children's literature. Three hours a week. Credit: Three hours.

5623 Literature for Young People. Review of the literature for adolescents, and problems in how it can aid them; consideration of methods of reading guidance. Three hours a week. Credit: Three hours.

5633 Art of Storytelling. Appreciation of the values of the interpretation of literature through storytelling, and examination of the history of the art of telling stories. Selection, preparation, and delivery of stories and book talks. Three hours a week. Credit: Three hours.

5703 Seminar. Informal individual or small group study of a special problem in librarianship. Credit: Three to six hours.

5723 Seminar: Advanced Cataloging and Classification. Advanced work in descriptive and subject cataloging, with study of current developments including automated techniques. Study of the Library of Congress and other classification schemes. Prerequisite: Library Science 5103 or equivalent. Three hours a week. Credit: Three hours.

5730 Workshop. Special problems in librarianship. Each workshop concentrates on a particular area, such as library building, adult services, library management, and school library collections and use. Credit: One to nine hours.

5803 American Library Resources. Survey of the resources of American libraries; bibliographical control, problems and programs; development of national library resources; historical introduction to documentation, machine storage, and retrieval. Field trips. Prerequisite: Library Science 5283 or 5293. Three hours a week. Credit: Three hours.

5813 Library in Society. Required. The library as a social institution, the cultural influences; history of libraries throughout the world; librarianship as a profession; professional organizations; professional literature. Three hours a week. Credit: Three hours.

5900 Special Topics. Investigation under faculty direction of a special topic of particular interest to the individual student. Three hours a week. Credit: three hours. May be repeated for additional three to nine hours of credit.

5910 Methods of Research. Systematic investigation under faculty direction of special projects of particular interest to the individual student; production of a master's paper. Three hours a week. Credit: Three hours. May be repeated for three additional hours of credit.

5983 Thesis. Credit: Three hours.

5993 Thesis. Prerequisite: Library Science 5983. Credit: Three hours.

6003 Theory of Communication. Analysis and study of general models of communication; the roles of mass media and libraries in the total information process. Three hours a week. Credit: Three hours.

6013 Education for Librarianship. History and objectives, curricula, methods of instruction, trends, and problems in library education at all levels. Includes practicum in which each student plans and teaches a unit in a master's or baccalaureate level library science course. Three hours a week. Credit: Three hours.

6023 Comparative Librarianship. Patterns of library development in selected countries; identification of similar and contrasting practices in all areas of librarianship; review of the literature of national library service. Three hours a week. Credit: Three hours.

6033 Seminar. Investigation, analysis, and discussion of significant trends and current problems in library science. Credit: Three hours.

6113 Theory of Classification. Comparative study of classification and theories; problems in the planning of classification and notation; application to the subject cataloging of library materials. Three hours a week. Credit: Three hours.

6123 Technical Services in Libraries. Acquiring, organizing, recording, and servicing material of all types in the large library; investigation of traditional methods, current practices, and future possibilities. Three hours a week. Credit: Three hours.

6303 Library Systems and Networks. Growth and development of larger units of library services, with emphasis on public library systems and networks. Varied patterns of organization, administration, finance, and standards of service; the role of state and federal agencies and legislative programs. Prerequisite: Consent of instructor. Three hours a week. Credit: Three hours.

6313 Library Buildings and Equipment. Study of the library's physical plant; planning of new and remodeled buildings; comparison of structures of the past and present; future trends. Prerequisite: Consent of the instructor. Three hours a week. Credit: Three hours.

6323 Supervision and the Media Center. Role of the school library supervisor in the organization, administration, leadership, and guidance of the units of the city, district, or state school systems. Prerequisite: Library Science 5333. Three hours a week. Credit: Three hours.

6423 Information Storage and Retrieval Systems. Review of retrieval systems currently in operation; computer technology; construction of retrieval programs; future trends. Prerequisite: Library Science 5403. Three hours a week. Credit: Three hours.

6503 Printing, Publishing and Book Distribution. Structure, economic characteristics, trends and technical developments of the publishing industry including marketing and book distribution. Three hours a week. Credit: Three hours.

6513 Rare Books and Manuscripts. Selection, acquisition and preservation of rare books and manuscripts; organization and administration of collections. Three hours a week. Credit: Three hours.

6623 History of Children's Literature. Development of literature for children, chiefly in England and America, from the earliest times, including an analysis of children's books and reading as part of changing social and cultural patterns. Prerequisite: Library Science 5613. Three hours a week. Credit: Three hours.

6703 Reading of Children and Young People. Investigation into the pre-conditional factors affecting reading; reading studies; tests and readability. Three hours a week. Credit: Three hours.

6900 Special Problems. Investigation of topics or problems in librarianship by advanced graduate students under the direction of a professor. Credit: Three to nine hours.

6910 Directed Individual Research. Independent reading and research by advanced graduate student. May be repeated for credit. Credit: Three to nine hours.

6983 Dissertation. Registration by permission of major professor. Restricted to doctoral students. Credit: Three to six hours.

6993 Dissertation. Registration by permission of major professor. Restricted to doctoral students. Credit: Three to six hours.