

ITS PROJECT EARNS INTERNATIONAL RECOGNITION

The TWU office of information technology services has earned an international award for a workflow project that its employees designed this year, sharing top honors with organizations like Kraft Foods and the Screen Actor's Guild. Future Strategies, Inc., in cooperation with Giga Information Group and the Workflow and Re-Engineering International Association, named TWU a finalist in their 9th annual Awards of Excellence program. The award recognizes innovation, implementation and impact. The imaging and workflow project developed by TWU ITS and the controller's office is outlined in the publication titled *Excellence in Practice* by Lyna Fischer of Future Strategies, Inc. TWU was nominated for the award by Optika.

"I am extremely proud of the award that ITS staff members have earned with their imaging and workflow project," said Tom Graf (ITS). Imaging documents in the controller's office has increased efficiency and streamlined the workflow in that office -- the project that was designed by ITS in cooperation with the controller's office. "Congratulations to ITS! The recognition is well deserved," said Cori Trevino (controller's office). "The imaging workflow has improved the efficiency of our accounting and purchasing departments."

Two gold medals were awarded for workflow to Autogere of Portugal and Kraft Foods. Three silver medals went to the Korea Institute of Science and Technology, South Korea; ForeningsSparbanken AB, Sweden; and the Worker's Compensation Board, British Columbia. TWU was a finalist with several other organizations: Bank of America Capital Markets Operations; Blue Cross/Blue Shield of South Carolina; George Mason University; the government of New Brunswick; Kraft Foods; the Screen Actor's Guild; the Office of the U.S. Secretary of Defense; the University of South Florida; and Zurcher Kantonalbank, Switzerland.

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SECC CONTRIBUTIONS SET ANOTHER RECORD!

TWU's faculty and staff in Denton came through for the second consecutive year by contributing \$33,238.04 to the State Employee Charitable Campaign. The Denton SECC goal was \$30,000. Approximately \$5,000 to \$6,000 in contributions on TWU's behalf went directly to United Way of Denton County, signaling a total of almost \$40,000 for 1999-2000.

Lizabeth Elkins (institutional research and statistics) and Dr. Betty Adams (Nursing) delivered the news last week. "This year's SECC campaign was a record-setting year," said Adams. "We exceeded our contribution goal of \$30,000. However, we did not meet our participation goal of 50 percent. There is still time for employees to donate -- even a donation of \$2 will help increase our participation goal." Elkins added, "Thanks to all employees and SECC office coordinators for their support of this year's campaign. Anyone who has ideas or suggestions that will make next year's campaign even better should send them to us."

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GET SLAMMIN'!

TWU's English honor society -- the Beta Epsilon chapter of Sigma Tau Delta -- will host a poetry reading (or a poetry "slam!") on Wed., Nov. 17, from noon to 1 p.m. in the grassy area between CFO and ASB. The campus community and general public are invited to attend. The reading will celebrate 100 years of student creative writing as an early tribute to TWU's centennial.

During the event, 10 honor society students will read selections from TWU student creative writing journals dating back to the 1920s, accompanied by classical music played by members of the Denton High School orchestra. (The Beta Epsilon chapter at TWU has been on campus since 1946; it recognizes outstanding promise in the study of English.)

"We want to kick off the centennial early by recognizing the importance of creative writing by our students during the past century," said Heather Jensen, chapter president. "Poetry and prose reflect the heartbeat of this campus, and we are honored to bring back some of the voices from the past for even a little while. I hope that faculty, staff, students and others will take a moment out of their busy day to hear some really fine writing and to listen to some music." For more information, contact Jensen at heather_jensen@uga.edu.

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TWU CEMENTS RELATIONSHIP WITH LAREDO COMMUNITY

Several TWU representatives will visit Laredo on Nov. 29 to meet with Laredo Community College officials and students about articulation agreements and recruitment. Dr. Ramon Dovalina, LCC president, and Dr. Juan Maldonado, vice president for instructional services, will meet with the following TWU representatives to sign articulation agreements in education and nursing: Dr. Wilkes Berry (academic affairs); Dr. Carolyn Gunning (Nursing); David Peat (Education and Human Ecology); Dr. June Azua (reading and bilingual education); and Dr. Rudy Rodriguez (community relations and diversity).

Azua will help recruit prospective students during her visit and will meet with LCC classes to talk about scholarship opportunities in bilingual and ESL education. She will staff a recruitment table in LCC's Student Center so that she can meet with students who are interested in transferring to TWU. Articulation agreements also are in the planning stages with Tarrant County College and the Dallas County Community College District. For details, call Rodriguez at 8-1-3991.

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MAIL SERVICES OFFERS A REMINDER

The office of mail services reminds all offices and departments on campus that U.S. Postal Service mail is sent off campus at 4 p.m. daily from the mailroom on ACT 1. Overnight mail must be delivered to mail services by 3 p.m. so that it will be sent out that day.

Courier service from Denton to both Dallas Center sites leaves each weekday at approximately 8 a.m. Anyone mailing items to Dallas at Parkland or Presbyterian should follow these steps: place the item in an intercampus envelope, seal it properly and mark it for delivery to the appropriate Dallas Center site; then bring the item to mail services and place it in the proper campus box no later than 5 p.m. the day before the courier delivers mail to the Dallas centers. Questions? Call Betty Hood (mail services) at 8-1-3199.

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STUDENT SERVICE FEES PROCESS STARTS

The TWU student service fees allocation process for the 2000-2001 academic year will begin soon. Please mark your calendar with the important dates and deadlines that are listed below. Anyone who has questions should contact Dr. Dee Siscoe (student life) at 8-1-3615.

- Tues., Nov. 16 -- Student service fees information meeting, 3 to 4 p.m., in Denton (SH 308), Dallas (Parkland) and Houston (MGJ 821); information and application forms for student service fees requests will be provided; please note that all units requesting money through the student service fees allocation process should send a representative to this meeting;
- Mon., Dec. 6 -- all budget requests due to the office of student life in Denton;
- Mon., Dec. 13 -- schedule for student service fees presentations will be posted and distributed to committee members and budget presenters; and
- Jan. 10-12 -- student service fees presentations and budget deliberations.

To effectively facilitate the SSFA process, incomplete or inaccurate applications will not be accepted. Additionally, every applicant must complete all official SSFAC documents to be considered for funding.

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PURCHASING CARD PROGRAM ORIENTATION SET

TWU is implementing a purchasing card program as authorized by the State of Texas General Services Commission through a contract with the Bank of America. This program is designed to delegate authority and capability to purchase low-value items directly to a specific account's manager. "Use of the purchasing card will significantly reduce the requirements to obtain purchase order numbers, process invoices for final payment and prepare large numbers of vouchers and payments," said Dr. Brenda Floyd (finance and administration).

To receive a Bank of America MasterCard for these types of purchases, authorized individuals must attend a *mandatory* purchasing card orientation. The first orientation was held last Friday. Several others are scheduled: Thurs., Nov. 18, 2 to 3 p.m., ACT 501; Tues., Nov. 23, 9 to 10 a.m., ACT 301; Wed., Dec. 1, 3 to 4 p.m., ACT 501; Mon., Dec. 6, 11 a.m. to noon, ACT 301; and Thurs., Dec. 16, 1 to 2 p.m., ACT 501. Each person attending should contact Kathy Turnipseed (controller's office) at 8-1-3511 as soon as possible to register for a session.

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STATUE RESTORATION UNDER WAY

TWU alumna Jo Roper is visiting the campus this week to work on restoration of the St. Francis of Assisi statue she was commissioned to create more than 40 years ago. Located near the Little Chapel-in-the-Woods, the statue -- which is cast in stone -- was dedicated on June 1, 1952, in memory of Bertha

Altizer Hubbard and in honor of Dr. L.H. Hubbard, TWU's president from 1926 to 1950. The statue was a gift from the TWU National Alumnae Association.

Time has taken its toll: the once life-like expression of St. Francis and the small bird in his tiny hand have eroded. "The statue has really suffered the effects of acid rain," said Roper. "No one knew enough about the effects of acid rain 50 years ago to occasionally wash the statue with soap and water."

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STATUE, *continued*

Roper, who visits the campus annually, noticed last year that the small bird resting on St. Francis' hand was severely damaged -- its tiny head had eroded. She is preparing a wax mold to replace the original cast bird. "This new bird will be cast in bronze for the millennium," said Roper. "It's a mille-bird." The artist became involved in the 1952 campus project through friends in the department of visual arts. The project took two months to complete, but the restoration process will be shorter; the wax mold is almost complete and will be sent to a foundry for casting. "I see things in shapes," she added. "Sculpting -p; it's what I do. The Little Chapel and surrounding grounds are almost nicer than I remember."

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NEWSBRIEFS

Information and news about activities, programs or TWU people may be sent to Ann Hatch (public information), editor, either through campus mail or by e-mail to AHatch@twu.edu or s_hatch@twu.edu. The weekly deadline to receive information is Tuesday at 5 p.m. for the following week. Student information for the "People" section is not published unless it is submitted by or in conjunction with a faculty member and that faculty member's related activities.

Openings are available -- The TWU Child Development Center has openings for three- and four-year-olds. For more information, call the TWU CDC at 8-1-2321.

TWU Update is a weekly publication (posted online). The deadline to submit information is every

Tuesday at 5 p.m. for the following week. Information is run on a space-available basis. The Nov. 15, 1999, issue will include information for a two-week period through Nov. 28.

A training program titled "How to Deal with Employee Attitude Problems" for all supervisors will be offered on Fri., Nov. 19, from 9 a.m. to 4 p.m. The event, presented by the American Management Association and the TWU department of human resources, will help participants learn the best way to stop employee complaints about unpopular rules and procedures; help re-charge employees who have burn-out; and learn step-by-step guidelines on how to document attitude problems and avoid legal problems later. Advance registration is recommended; contact Annette Johnson (human resources) at 8-1-3553.

Reminder: To Texans, Barbara Jordan is a role model and a respected politician, even after her death a combination not often found on the state or national political scene. Jordan, a woman with a mind of her own and an ability to speak directly to matters of importance to her constituents, is the focus of a biography published this year titled *Barbara Jordan: An American Hero*. The book's author, Mary Beth Rogers, will be the featured speaker during the 9th annual Joyce Thompson Lecture at TWU. The program, which is free and open to the general public, will be held on Tues., Nov. 16, at 2:30 p.m. on ACT 301. A reception will follow the program on ACT 2. Rogers will autograph copies of her Barbara Jordan biography, which will be offered for sale after the lecture; proceeds from the book sales will benefit the TWU Friends of the Libraries.

TWU and UNT will host a joint Fall Teacher Interview Day on Fri., Nov. 19, from 9 a.m. to 3 p.m., Silver Eagle Suite, UNT Student Union; participating school districts are listed online at www.twu.edu/ocs.

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NEWSBRIEFS, continued

ASSET announces the beginning of its application process for the 11th annual ASSET staff scholarship. One \$200 scholarship will be awarded for the spring 2000 semester to a permanent full-time or permanent part-time staff member at TWU who is enrolled in undergraduate or graduate courses at TWU during that semester. Application materials are available from Jane Erwin (institutional advancement), who chairs the scholarship committee. The deadline to submit applications is Dec. 17, 1999. For more information, call Erwin at 8-1-3869.

Reminder: TWU dance students will share their creativity during this fall's DanceMakers '99 concert

next week on Thurs., Nov. 18, at 4 p.m.; Fri., Nov. 19, at 8 p.m.; and Sat., Nov. 20, at 2 and 8 p.m. in Margo Jones Performance Hall. Tickets are \$7 for the general public; \$5 for TWU faculty and staff; and \$3 for TWU students. Coinciding with DanceMakers '99 will be Dance Blast Saturday, a master class program for high-school-age dancers of all skill levels that will be taught by TWU dance faculty and students on Nov. 20. The cost is \$12 in advance or \$16 at the door; the deadline to register is Nov. 16. Call 8-1-2086 or 8-1-2090 for more information.

Grab and go! ARAMARK announces the opening of "Judy's Corner" in SC 207-208, where faculty, staff and students can grab lunch and go during food service operations renovations in the Student Center. The Garden Room and Chik-fil-A are closed through February during construction, and ARAMARK is offering an alternative solution from 7 a.m. to 2 p.m., weekdays, for hungry customers. (The Underground also will remain open during the renovation period.)

Reminder: Italian Night is coming! Delta Phi Delta will present its 16th annual Italian Night scholarship fundraiser on Tues., Nov. 16, from 5:30 to 7:30 p.m., in conjunction with the organization's annual art honors show. Tickets are \$7.50 for adults and students or \$3 for children. (The show spotlights works by student artists at TWU through Nov. 23 in the east gallery of the TWU Fine Arts Building, open weekdays from 9 a.m. to 4 p.m.); call 8-1-2530.

Reminder: A harmony of notes and sounds will come from Margo Jones Performance Hall on Mon., Nov. 22, when the TWU Concert Choir blends voices with the Lewisville Independent School District fifth grade honor choir at 8 p.m. The concert is free and open to the public. The 35-member TWU choir, directed by Stuart Younse (performing arts, music), will perform a range of women's choral music. Pianist Donna Tan Meinecke will accompany the TWU choir, and the TWU String Ensemble will be directed by faculty member Norma Davidson.

Reminder: The TWU National Alumnae Association is seeking nominations for the Outstanding Senior Award; *nominations must be submitted by Tues., Feb. 1, 2000*, for Denton, Dallas and Houston. All nominations should be sent to the TWU NAA office in Denton. Departments may submit two nominations. The selection committee will recommend one or more students of the senior class, based on academic achievement, involvement in extracurricular activities and contributions to university life. *Only seniors whose graduation dates are December 1999, May 2000 or August 2000 are eligible.* Students also may submit their own names to their department chairs for consideration. For details, call the office of alumni relations at 8-1-2586.

Reminder: Due to construction and renovation in the Student Center, "Third Thursday" activities scheduled on Nov. 18 have been cancelled. Faculty and staff are encouraged to mark their calendars now for the spring 2000 "Third Thursday" dates scheduled: Feb. 17 and April 20. More information will be sent after the new year begins; for details, call Lana Woods (Academic Advising Center) at 8-1-3850.

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NEWSBRIEFS, continued

It's that holiday time of year again! TWU faculty, staff and students in Denton, Dallas and Houston are reminded to forward their office telephones or to change departmental and personal voice mail greetings for the Thanksgiving holiday. Greetings should reflect each department's hours of operation or personal schedules for Nov. 25 and 26. Greetings on Mon., Nov. 29, should provide information about regular hours of operation. Anyone who has questions should contact Corin Ecker (information technology services) at 8-1-3278. Have a safe holiday!

Mark your calendar for this year's World AIDS Day observance scheduled on Wed., Dec. 1, 1999. The TWU HIV education committee will host a red-ribbon campaign across campus. The committee will staff an information booth in the Student Center from 9 a.m. to 2 p.m. The theme for the day is "AIDS -- End the Silence -- Listen, Learn, Live!" For more information, contact Kay Creighton (student health services) at 8-1-3833.

Reminder: The TWU Center for Innovation and Teaching Excellence (CITE) will sponsor a teaching roundtable in Houston on Mon., Nov. 15, MGJ 814, from 11:30 a.m. to 1 p.m. Ideas and suggestions are needed from TWU faculty in Houston for both university-wide and Houston-based activities to help CITE plan for the spring 2000 semester. Seating capacity is limited, so reserve a spot by sending an e-mail to cite@twu.edu or calling the center at 8-1-3323.

Reminder: Please note the following schedule change -- The TWU training and development program titled "Grant Management" originally set for Thurs., Dec. 2, has been rescheduled. It will be presented on Mon., Nov. 15, from 8:30 to 11:30 a.m., BHL room 101.

Reminder: The TWU Graduate School and office of financial aid will present a free program titled "Let's Talk Graduate School" on Mon., Nov. 15, ACT 5, 2:30 to 4 p.m. The event -- for prospective graduate students -- will feature faculty members, administrators, current graduate students and recent graduates, who will answer questions and provide practical information about postgraduate study. Topics will include reasons for pursuing a graduate degree, the nature of graduate study, the applications procedure, eligibility criteria and financial aid. Call 8-1-3415.

The office of information technology services has scheduled several free faculty/staff training sessions from Nov. 15 to 28 in Denton. The programs will be held in SH 218; for information, call Elaine Martin (ITS) at 8-1-6693. They are listed below. (Please note: the Dec. 1 programs on requisition maintenance and travel requisitions has been canceled.)

- Nov. 16 -- "Inquiring into the Student System," 9-9:45 a.m.
- Nov. 17 -- "Requisition Maintenance," 9-10:30 a.m.; "Travel Requisitions," 10:30-11 a.m.

UPDATE ON TWU PEOPLE

Please submit "People" items (faculty and staff only) to Ann Hatch in public information by campus mail or by e-mail to AHatch@twu.edu! Include first and last names (no initials, please) and appropriate titles (ie. Dr.).

Raedean Bolton (financial aid) is serving a two-year appointment on an eight-member national school advisory board committee for UNIPAC, a student loan servicing organization.

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TWU PEOPLE, *continued*

Dr. **Patricia Jackson** (information technology systems) delivered a presentation titled "Dimensions of the Interactive Video-Based Distance Learning Experience: Perspectives from the Local Site" during the 48th annual conference of the Texas Association for Educational Technology, held this fall in Corpus Christi.

Congratulations to **Michael Hill** (public information) and **Kathleen Griffith** following their October wedding!

THIS WEEK AT TWU: NOVEMBER 15 - 28, 1999

Oct. 27-Nov. 19

- Visual arts: Biannual TWU Art Faculty Exhibit, East/West galleries, free, weekdays, 9 a.m.-4 p.m.

Nov. 15-18

- Library open 7:30 a.m.-10:30 p.m.; bookstore open 8 a.m.-6 p.m.; Wellness Center open 6 a.m.-10 p.m.

Mon., Nov. 15

- USA Senate meeting, ACT 3, 5-7 p.m.
- HR: "Grant Management," Denton, BHL 101, 8:30-11:30 a.m.
- "Let's Talk Graduate School," free, ACT 501, 2:30-4 p.m.
- Houston: CITE meeting, MGJ 928, 11:30 a.m.-1 p.m.

Tues., Nov. 16

- Thompson lecture: Barbara Jordan biographer Mary Beth Rogers, free, ACT 301, 2 p.m.; book autograph session, ACT 201, after lecture.
- HR: "Accounts Payable," Houston, MGJ 928, 2-3:30 p.m.
- HR: "Travel," Houston, MGJ 928, 9:30-11 a.m.
- National Children's Book Week: book display, SH lobby, 9 a.m.-6:45 p.m.; booksigning with author Kathi Appelt, ACT 601, 7 p.m.
- Collegiate Leadership Denton program, 5 p.m.
- Visual arts: Italian Night (scholarship fundraiser), Fine Arts Building foyer, \$7.50/\$3, 5:30-7:30 p.m.
- ITS: "Inquiring into the Student System," SH 218, 9-9:45 a.m.

Wed., Nov. 17

- Finalize web hours for hourly employees online.
- HR: "Financial Planning for Women," Denton, ACT 501, 10-11 a.m.
- ITS: "Requisition Maintenance," SH 218, 9-10:30 a.m.; "Travel Requisitions," SH 218, 10:30-11 a.m.
- English, speech and foreign languages: TWU English Honor Society poetry "slam" (reading), outdoors (between ASB and CFO), noon-1 p.m.

Thurs., Nov. 18

- Approve hourly timesheets on RHEA by 5 p.m.
- HR: "Personnel Transaction Forms," Dallas, DED 2nd floor conference room (Parkland), 10 a.m.-noon.
- Performing arts, dance: DanceMakers '99 formal concert, \$7/\$5/\$3, MJPH, 4 p.m.
- Great American Smokeout, all day.
- Purchasing card program orientation, ACT 501, 2-3 p.m.

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CALENDAR, continued

Nov. 19-20

- DanceMakers '99 formal concert, \$7/\$5/\$3, MJPH, 8 p.m.

Fri., Nov. 19

- Library open 7:30 a.m.-9 p.m.; bookstore open 8 a.m.-5 p.m.; Wellness Center open 6 a.m.-10 p.m.
- HR: "How to Deal with Employee Attitude Problems," ACT 5, 9 a.m.-4 p.m.
- Last day to file theses, dissertations and professional papers for students who are completing their degree requirements by December 1999.
- Basketball: Pioneer Premiere (Parents' Weekend) -p; Pioneers vs. University of Missouri-Rolla, 7 p.m., PH Magee Arena.
- Joint TWU/UNT Teacher Interview Day, UNT Student Union (Silver Eagle Suite), 9 a.m.-3 p.m.
- Native American Students symposium, BHL 101, 10 a.m.-1 p.m.

Sat., Nov. 20

- Library open 9 a.m.-6 p.m.; Wellness Center open 8 a.m.-6 p.m.
- Basketball: Pioneer Premiere (Parents' Weekend) -p;Pioneers vs. Louisiana College, 5 p.m., PH Magee Arena.
- DanceMakers '99, \$7/\$5/\$3, MJPH, 2 p.m.
- Dance Blast Saturday, DGL/PH, 8:30 a.m.-4 p.m.

Sun., Nov. 21

- Library open 2 p.m.-midnight.

Nov. 22-23

- Library open ; bookstore open 8 a.m.-6 p.m.; Wellness Center open 6 a.m.-10 p.m.

Mon., Nov. 22

- TWU Concert Choir/Lewisville ISD chorus, free, MJPH, 8 p.m.
- USA Senate meeting, ACT 301, 5-7 p.m.

- USA House of Representatives meeting, ACT 301, 12:15 p.m.

Tues., Nov. 23

- ARAMARK Thanksgiving dinner, SC Underground, 11 a.m.-1:30 p.m.
- Purchasing card program orientation, ACT 3, 9-10 a.m.

Wed., Nov. 24

- Library open 7:30 a.m.-6 p.m.

Nov. 25-26

- Thanksgiving holiday: no classes; university closed.
- Wellness Center closed.

Nov. 25-27

- Basketball: TWU at Texas A&M University-Kingsville Thanksgiving Classic (Pioneers play Cameron, Incarnate Word and West Florida), away.

Thurs., Nov. 25

- Library closed.

Fri., Nov. 26

- Library open 7:30 a.m.-6 p.m.

Sat., Nov. 27

- Library open 9 a.m.-6 p.m.; Wellness Center closed.

Sun., Nov. 28

- Library open 2 p.m.-midnight; Wellness Center open 1-6 p.m.

HAVE A SAFE AND HAPPY THANKSGIVING HOLIDAY!!!

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