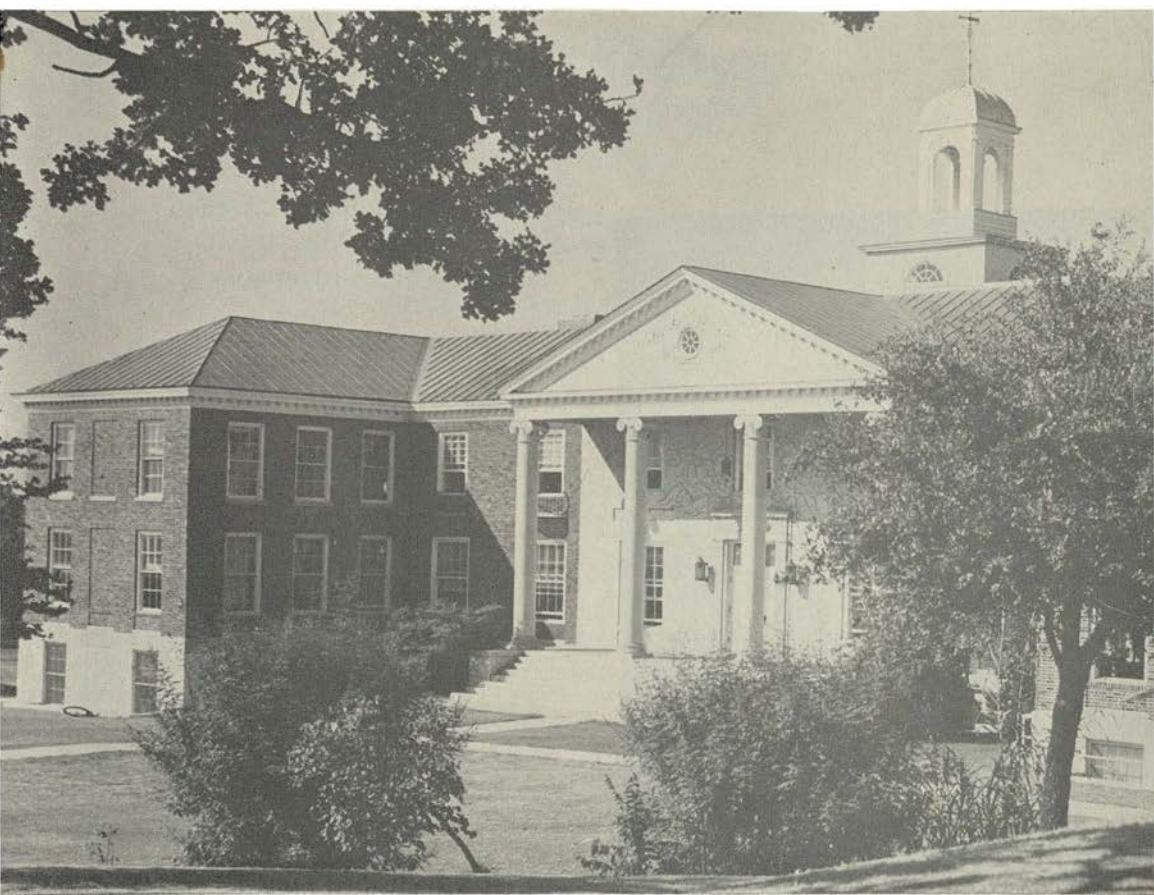


LETTER
Texas State College for Women
DENTON, TEXAS



Library School Quarters

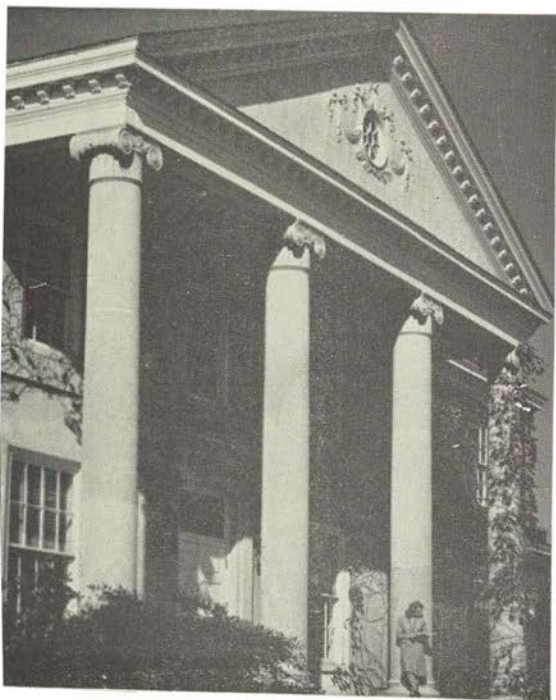
Department of Library Science

Something Special For College Women

COMBINE YOUR NATURAL INTERESTS AND TALENTS
WITH A CHALLENGING CAREER

Opportunities are unlimited

Positions are open in



Cities and Industrial Areas

Colleges and Universities

Schools and Churches

Audio-Visual Service

Government Service

Foreign Countries

Related Fields such as

Editing children's books in
a publishing house

Book Reviewing

Bookshop Work

Preparing Publicity Devices

FOR FURTHER INFORMATION, WRITE TO:

The Director, Library Science Department
Texas State College for Women, Denton, Texas

Texas State College for Women

JOHN A. GUINN, Ph. D.
President of the College

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Dean of the College and Director of the Graduate Division

MARY HUFFORD, Ph. D.
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COLLEGE BULLETIN
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DEPARTMENT OF LIBRARY SCIENCE

History and Purpose

The Library Science Department was organized in September, 1928, with Miss Mary S. Buffum as Professor and Director. The courses serve as a basis for service in all types of libraries, but tend to specialize in school library work and in the college and public library fields.

The Department is accredited by the American Library Association, the Southern Association of Colleges and Secondary Schools, and the Texas Education Agency.

In September, 1949, the Department began to offer a program leading to the Master's degree. It also made special provision for the courses recommended by the Southern Association for the training of school librarians.

Facilities

The Department quarters are located in the new south wing on the first floor of the Bralley Memorial Library. They comprise a classroom, a laboratory room with individual desks, a typing and seminar room, a faculty office, and an attractive departmental library. The collection consists of professional books, magazines, and teaching aids, together with a well-selected collection of books for young people. In addition, the students have access to the general College Library, the Demonstration School Library, the Denton County Library, and the North Texas Regional Library Service.

EXPENSE

Subject to Change

Regular Session of Nine Months

For students residing in the regular system, the charges in 1951 are as follows:

	Texas Students	Out-of-State
Tuition	\$ 50.00	\$150.00
Fees	30.00	30.00
Room rent	120.00	120.00
Board	350.00	350.00
	<hr/>	<hr/>
	\$550.00	\$680.00

Summer Session, Each of Two Terms

Tuition	\$ 15.00	\$ 25.00
Fees	4.00	4.00
Board and Room	80.50	80.50
	<hr/>	<hr/>
	\$ 99.50	\$109.50

For complete details, consult the Annual College Bulletin and the Summer Session Announcements. These are obtainable from the Registrar's Office, T.S.C.W. Station, Denton, Texas.

DEPARTMENT PROGRAMS

An undergraduate program with a major in Library Science is offered and a graduate program for students taking the work as a fifth year. Each leads to a different degree. At least one scholastic year of residence is required for any degree.

UNDERGRADUATE MAJOR

Thirty-one hours of professional training are offered as an undergraduate major in the senior year and afford laboratory practice preparing students for responsible library positions in elementary schools, junior and senior high schools, colleges, public and county libraries, government service, business, industrial, and other special libraries.

Undergraduates majoring in the Department should select the following group of courses which provide the recommended background for the bachelor of arts degree.

Business 111, 112	2
Economics, Sociology	6
*Education (Including 131, 132)	12
English 131, 132, 231, 232	12
Fine Arts	3
Foreign Language	12
Government	6
Library Science	31
431, 432, 433, 434,	
435, 436, 437a or b,	
438, 439a, 441	
Philosophy	3
Physical Education	4
Science, Math.	12
Minor with 6 advanced hours	
**Electives to make a total of 124 hours	

*Prospective school librarians should choose the Education courses which meet certification requirements for the desired elementary or high school position.

**Recommended electives: Bookbinding 221; Visual Instruction (Educ. 434); Journalism 231, 232.

UNDERGRADUATE MINOR

An 18 hour minor is open to students in other departments. The recommended courses for the minor are: L. S. 437a (Literature for Adolescents) or 437b (Literature for Children) 3 hrs.; L. S. 433 (Basic Reference and Bibliographic Materials) 3 hrs.; L. S. 431 (Basic Classification and Cataloging) 3 hrs.; L. S. 435 (Book Selection and Reading Guidance) 3 hrs.; L. S. 438 (School Library Administration) 3 hrs.; L. S. 439a (Organization and Administration of Libraries) 3 hrs.

Elementary school librarians should elect L. S. 437b; Junior and senior high school librarians should elect L. S. 437a; L. S. 438 will make provision for specialization in either elementary or secondary school libraries.

ELECTIVE FOR PROSPECTIVE TEACHERS AND NON-MAJORS

L. S. 335 (The Teacher and the School Library) 3 hrs. Each semester, on demand.

ONE HOUR ELECTIVE FOR UNDERGRADUATES

L. S. 111. (Use of Books and Libraries) Available each semester and open to all undergraduates.

ELECTIVES FOR CULTURE

Electives in Library Science are now open to students of junior, senior, or graduate rank who may not wish to enter the library profession, but may wish to acquire the culture which comes from companionship with books, and from the ability to find information in a library about people, events, manners, interests, problems, and achievements of the times and the world in which we live.

Library Science courses, such as Reference and Bibliography (L. S. 433-434), Adolescent Literature (L. S. 437a), Children's Literature (L. S. 437b), and Book Selection and Reading Guidance (L. S. 435-436) are literary rather than technical, and will help in rounding out one's self education, aid in his vocational advancement, afford a means of recreation, and add zest to living.

FIFTH YEAR PROGRAMS

A. Program for Postgraduates

Postgraduate students who wish to take the training as a fifth year must present a bachelor's degree from an approved college or university. The transcript of the college record should show evidence of a broad general education in the arts, humanities, sciences, and social sciences. Two years of foreign language in college are required. (Two years in the same language are desirable, but one college year in each of two languages is permissible.) Two credits in typing from college, business college, or high school, with evidence of proficiency, are also necessary. The use of good English is imperative.

Students with deficiencies will be allowed to take courses in Library Science, but they must meet all requirements before applying for a degree.

Applicants should be in good health and be free from serious handicaps. They should have well adjusted personalities, interest in dealing with readers, and adaptability to varied situations. Students over thirty-five years of age, who have not been continuously engaged in educational work, will find the intensive study difficult and will be at a disadvantage in applying for library positions.

Entrance should be at the opening of the fall semester or at the first term of summer school, since much of the work of the second semester is dependent upon that of the first. Exceptions will be made only under unusual circumstances.

The professional Library Science courses must be taken in residence.

GENERAL ADMISSION TO THE DEPARTMENT

Applicants should send to the Registrar of the College transcripts of their academic record.

Since most of the courses extend throughout the year, students should plan to enter at the beginning of the first semester in September or at the first term of the summer school in June.

No correspondence courses in Library Science are given nor accepted toward any degree.

SUMMER SESSIONS

All the courses are repeated in the summer session so that qualified students may complete the work in successive summers. Two courses (six hours of credit) are considered the normal load for each term. First semester courses are offered the first summer term, and second semester courses the second summer term.

Admission requirements are the same as those for the regular academic session.

The program recommended by the Southern Association for school librarians is available each summer as well as during the long term.

Students will find electives in other departments available in summer also.

Planning for the Library Science Club



Texas State College for Women

Texas State College for Women is located in Denton, Texas, not far from Dallas and Fort Worth. It first opened its doors to students in 1903. Since then, more than 50,000 students have attended the school. It has a beautiful campus of two hundred acres and more than sixty modern buildings. Among the latter are the Bralley Memorial Library housing 150,000 volumes, the Union Building with ball room and well-equipped recreation room, a large dormitory system, Hubbard Hall, a central dining unit, and the lovely Little Chapel-in-the-Woods.

Throughout its history, T.S.C.W. has been devoted to the higher education of women. The students are provided with an education which will prepare them to meet the demands of a growing and changing society and at the same time enrich their lives with a cultural training.

Texas State College for Women is

a Member of

AMERICAN LIBRARY ASSOCIATION

ASSOCIATION OF AMERICAN LIBRARY SCHOOLS

ASSOCIATION OF TEXAS COLLEGES

SOUTHERN ASSOCIATION OF COLLEGES AND SECONDARY
SCHOOLS

SOUTHERN UNIVERSITY CONFERENCE

ASSOCIATION OF AMERICAN COLLEGES

AMERICAN ASSOCIATION OF UNIVERSITY WOMEN

AMERICAN DIETETICS ASSOCIATION

AMERICAN COUNCIL ON EDUCATION

and

Approved by

ASSOCIATION OF AMERICAN UNIVERSITIES

PLACEMENT

The calls for librarians in every phase of the work are still so insistent that no well-qualified student should lack a position on graduation. Complete records are kept in the Library School files. In cooperation with the College Placement Bureau, letters of reference are sent to prospective employers on request.

SOCIAL ADVANTAGES

All Library Science students have the advantages of the Artist Course, music, lectures, art exhibitions, and social and recreational facilities provided for the whole student body.

Students in the department belong to the Library Science Club which fosters a spirit of fellowship and professional interest within the group.

PROFESSIONAL ADVANTAGES

The Department is accredited by the American Library Association, the Southern Association of Colleges and Secondary Schools, and the Texas Education Agency.

CURRICULUM

The purpose of the curriculum is to prepare librarians for positions of leadership and scholarship. It aims to give students an understanding of the forceful place the library holds in society and the contribution which library services make to education.

The students will be trained to go out into the professional world as school, college, and public librarians. No attempt will be made to train administrators of large libraries.

PRE-PROFESSIONAL PREPARATION

Students who wish to prepare for a career in librarianship should acquire a broad general background during the undergraduate years. Increasing opportunities for people with specialized knowledge, combined with library training, make it advisable for students to minor or major along the lines of their natural interests. This may be economics, fine arts, foreign language, government, history, literature, mathematics, science, sociology, etc. Psychology, education, journalism, public speaking, radio, and courses in business also contribute to effective librarianship. Those preparing for school library positions should include courses recommended or required by the Texas Education Agency and the Southern Association of Colleges and Secondary Schools.

Two years of foreign language in college are required for the B.A. degree, in addition to the two offered as entrance units. Six additional hours will be necessary in college for those lacking high school credits. Two years must be in the same language.

Since much use is made of the typewriter, Library Science majors must present two college credits in typing, with evidence of proficiency. Students are advised to own or rent typewriters for use during the period of study.



The Children's Hour

Six hours only may be transferred from schools recognized by the American Library Association, if the work is approved by the Director of the Department and by the Dean of the Graduate Division. The final acceptance will depend upon the quality of work done in residence at Texas State College for Women. This will not reduce the residence requirements.

Thirty hours of professional courses, chosen from the Department's offerings, are required for the degree, in addition to four hours of practice work. Only undergraduate credit is given for the practice work. The recommended courses are L. S. 431, 432, 433, 434, 435, 436, 437a or 437b, 438, 439a, 439b or 439c, and 441.

Successful completion of these courses with no grade less than "C", leads to the degree of Bachelor of Science in Library Science, known as the B. S. in L. S. degree.

B. Program for the Master's Degree

Graduate students whose qualifications in scholarship, personal fitness, and professional promise meet the approval of the Director of the Department and the Dean of the Graduate School may enroll for the master's degree. A "B" average or better in every course offered toward the degree it must be maintained.

Thirty-six hours may be selected from Library Science courses listed in the college bulletin with the approval of the Director of the Department. As soon as demand warrants, some specialization will be permitted those specifically preparing for children's work, college work, special libraries, etc. At present these must include L. S. 431, 432, 433, 434, 435, 436, 439a, 530a, 530b, and usually 437a or b, 439b or c and 438. The amount of supplementary practice work required will depend upon the individual student's need and experience. Undergraduate credit is given for this part of the work.

The specifications listed for the B. S. in L. S. degree apply equally to candidates for the master's degree. In addition, the latter must comply with the requirements and regulations of the Graduate Division. Complete details will be found in the Bulletin of the Graduate Division. This may be obtained by writing the Registrar or the Director of the Graduate Division.

A minimum of one full year and an additional full summer session of twelve weeks or a semester is required to satisfy the residence requirements for the master's degree.

If all of the work for the master's degree is done in the summer, the minimum residence requirement is three full summer sessions of twelve weeks each or the equivalent in summer terms.

The time limit for completing the degree requirements shall correspond with those current in the Graduate Division.

Since experience is a test of the student's aptitude and interest in library work, and her fitness for the master's degree, an approved professional record is required before the master's degree is conferred. The candidate must file with the Director of the Graduate Division a statement that the Director of the Library Science Department is satisfied with the quality, amount, and acceptability of the student's experience.

Students are strongly urged to acquire this experience in a library before registering for L. S. 530a and L. S. 530b. Otherwise they will not have the background to prepare a research paper of value.

Description of Courses FOR UNDERGRADUATES

Library Science 111. Use of Books and Libraries.

Each semester. One hour a week. Credit, one hour. An elective for all undergraduates.

How to make the most of the library by learning its arrangement, the use of the catalog and common reference books. Emphasis is on the services rendered by the library.

Library Science 335. The Teacher and the School Library.

Each semester when demand justifies. Three hours a week. Credit, three hours. An elective for prospective teachers and non-majors.

Acquaints the teacher with the school library collection and its services, characteristics of appropriate books, sources of teaching materials, reading interests of boys and girls, and ways of using the school library in classroom instruction. Provision is made for specialization in elementary, junior or senior high school fields.

FOR UNDERGRADUATES, POSTGRADUATES, AND GRADUATES

Additional work is required of graduates and postgraduates enrolled in classes open also to undergraduates.

Library Science 431. Basic Classification and Cataloging.

First semester. Three class hours a week; laboratory, six hours. Credit, three hours. Proficiency in typing is prerequisite. Required.

Fundamental principles and practices involved in the description of books and other library materials, their organization for service, and representation in the catalog. Supervised practice in applying the Dewey Decimal Classification system, choosing subject headings, and preparing a shelf list and dictionary catalog.

Library Science 432. Advanced Classification and Cataloging.

Second semester. Three class hours a week; laboratory, six hours. Credit, three hours. Prerequisite, L. S. 431. Required.

Presentation of some of the advanced cataloging problems and related topics, such as filing, treatment of serials, music, audio-visual and other non-book materials; organization and administration of the catalog department.

Library Science 433. Basic Reference and Bibliographic Materials.

First semester. Three hours a week. Credit, three hours. Required.

The theory and principles of reference work, acquaintance with the tools for evaluating and selecting reference material, and organization and administration of the reference collection in different types of libraries. Special problems are given over the reference books studied to aid students in analyzing and locating answers to reference questions.

Library Science 434. Reference and Bibliographic Materials for the Subject Fields.

Second semester. Three hours a week. Credit, three hours. Required.

Methods and problems of research in advanced reference and bibliography, in the special subject fields, including literature, history, music, art, science, and government documents.

Library Science 435. Book Selection and Reading Guidance.

First semester. Three hours a week. Credit, three hours. Required.

Reading, examination, and appraisal of representative books and periodicals for adults in the fields of biography, travel, history, and

literature; methods for stimulating reading interest; principles and procedures in the selection and acquisition of library materials; practice in oral and written reviewing, in annotating, and in compiling selective book lists.

Library Science 436. Appreciation and Interpretation of Books.

Second semester. Three hours a week. Credit, three hours. Required.

Evaluation and selection of library materials in the fields of the natural sciences, the fine arts, social sciences, religion, and philosophy in relation to the interests, purposes, and needs of adult readers; special study of publishers and dealers, their standards and specialties.

Library Science 437a. Literature for Adolescents.

First semester. Three hours a week. Credit, three hours.

A wide survey of the literature for young people of junior and senior high school age with relation to their reading interests and needs; acquaintance with the aids in selection; development of ability to select materials vital to the curriculum and leisure needs.

Library Science 437b. Literature for Children.

Second semester. Three hours a week. Credit, three hours.

Extensive reading and evaluation of library materials for children from pre-school through the elementary grades; acquaintance with the sources of acquisition; study of reading problems and needs of children; techniques of guidance; story-telling and other activities to promote the love and use of books.

Library Science 438. School Library Administration.

Second semester. Three hours a week. Credit, three hours.

Problems and methods of giving effective library service, such as acquiring and organizing the collection, reading guidance, and teaching the use of the library. Provision for specialization in elementary or secondary school libraries.

Library Science 439a. Library Organization and Administration.

First semester. Three hours a week. Credit, three hours. Required.

The development of the library as a social institution; analysis of the basic functions, organization, and services common to all types, but with special application to the public library; orientation in the publications and activities of the profession and current trends.

Library Science 439b. Administration of College Libraries.

Second semester. Three hours a week. Credit, three hours. Prerequisite, L. S. 439a.

The library as an educational institution; an analysis of its administrative activities, opportunities, and problems.

Library Science 439c. Audio-visual Materials and Library Service.

Second semester. Three hours a week. Credit, three hours. (Given in cooperation with the Education Department)

The selection, organization, and use of audio-visual aids and other non-book materials in school, public, and college libraries.

Library Science 441. Observation and Practice.

Each semester. Undergraduate credit, four hours. Prerequisite senior standing. Required.

Students are brought into touch with actual conditions through supervised practice for 90 hours in high school, college, demonstration school, departmental and other cooperative libraries. The nature of the work is dependent upon the student's previous experience and plans for the future. If assignments are made to libraries outside of Denton, expenses must be borne by the student. The same is true when field trips are made to neighboring cities for the purpose of visiting different types of libraries, binderies, and newspaper plants and for group attendance at meetings of the Texas Library Association in this region.

FOR GRADUATES

Library Science 430. United States Government Publications.

Second semester, when demand justifies. Three hours a week. Credit, three hours. Elective.

The nature and scope of American government publications; their acquisition, care, and use.

Library Science 530a, 530b. Seminar and Directed Research.

Each semester. Credit, six hours. Required. (See Graduate Bulletin)

Faculty guidance of individual work on a research paper in a field related to library work. Included also is a comprehensive examination over all courses offered for the degree.

Library Science 531. History of Books and Printing.

First semester, when demand justifies. Seminar and problems, three hours a week. Credit, three hours. Elective.

The history of printing and the evolution and art of the book from ancient times to the present; relation to the social conditions of the periods studied.

Library Science 532. Libraries and Communication Media.

Second semester, when demand justifies. Seminar and problems, three hours a week. Credit, three hours. Elective.

The educational and social effects of print, radio, and film in modern society and the role played by the library.



Library Science Departmental Library where books are friends.