

College
Bulletin
486

T S C W

Home Study Division



College Library

COLLEGE BULLETIN

Texas State College for Women

The State University for Women

Denton, Texas

TEXAS STATE COLLEGE FOR WOMEN

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ACCREDITATION AND APPROVAL

Texas State College for Women is fully accredited by all appropriate national and regional agencies, including the Southern Association of Colleges and Secondary Schools and the Association of Texas Colleges. This general accreditation is a recognition of the quality of all the colleges and departments of the College. In turn, the excellence of the work done by these departments forms the basis for numerous memberships held by the College in selective associations and societies which recognize and demand high standards in specific fields.

Home Study Faculty

COLLEGE OF ARTS AND SCIENCES

Department of Business and Economics

- THURMOND L. MORRISON, Professor and Director; B.A., M.A., Ph.D., University of Texas.
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Department of History and Government

- MAX L. SHIPLEY, Dean, College of Arts and Sciences; Director of History and Government.; B.A., Illinois College; M.A., Ph.D., University of Illinois.
- DADE SPARKS, Professor; B.A., East Texas State Teachers College; M.A., University of Texas; Ph.D., Duke University.
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- OLIVE WHITE, Assistant Professor; B. S., North Texas State College; M.A., University of Texas; University of Colorado; University of Chicago; University of Texas.

Department of Journalism

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 B.S., North Texas State College; M.J., University of Texas; University
 of Texas.

Department of Sociology

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 University of Illinois; University of Mexico; Ph.D., University of Mis-
 souri; Washington University; University of Michigan.
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 Washington University; Louisiana State University.
 DOROTHY PORTER, Assistant Professor; B.A., Texas State College for
 Women; M.A., University of Texas; University of Chicago; University
 of Mexico.

COLLEGE OF EDUCATION

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 University.
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 ternational Study Center, Guatemala.
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 ANTHONY C. WALVOORD, Professor and Director of Teacher Training;
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 WILLIAM H. LEUE, Assistant Professor; A.B., M.A., Washington Univer-
 sity; M.A., Ph.D., Harvard University.

COLLEGE OF HEALTH, PHYSICAL EDUCATION, AND RECREATION

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 University of Iowa.
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 lumbia University; University of Wisconsin.
 BERTIE HAMMOND, Assistant Professor; B.S., Texas State College for
 Women; M.A., Teachers College, Columbia University.

Home Study Instruction

Purpose

Home Study is a recognized method of instruction. The Texas State College for Women, although recommending resident work where it is possible, offers home study for individuals unable to do resident work but desiring to secure college credits or wishing to take non-credit work of informational or cultural value.

Types of Students

The following types of students, men and women, may register for correspondence work:

1. Graduates of accredited high schools who wish to continue their education, but are unable to attend college.
2. Teachers who desire to raise their certificates to higher standards or who feel the need of additional information or special training to improve their ability and qualifications as teachers.
3. College students who wish to secure additional college credits during vacation periods or who are unable to continue college work in residence.
4. Individuals who are out of reach of good lectures and libraries and desire work for self-improvement but not for college credit.

Types of Work Offered

The following types of work are offered for home study:

1. Courses for College Credit. These courses are equivalent to courses offered in residence. By a college credit of one hour is meant eighteen (18) hours of lecture or recitation work in a given subject, or the equivalent of eighteen (18) hours in lecture or recitation and laboratory work combined. Most classes of the College meet three times a week for eighteen weeks, and are therefore given a credit value of three hours for the semester. A student who presents fifteen (15) admission units, who satisfactorily completes one hundred and twenty-four (124) hours of college credit, including the prescribed work of a group of courses, and who satisfies the grade-point requirements as outlined in the regular College catalogue is awarded the bachelor's degree, provided that an average of C is made in the major and minor subjects. For further information, see groups of courses of the regular catalogue.
2. Business and Vocational Courses. These courses may be taken for college credit if so desired, but are particularly designed to meet the immediate needs of those who wish professional training and are unable to do resident work.
3. Non-Credit Courses. These courses offered without college credit are designed to meet the needs of adults desiring self-improvement.

Students desiring courses not indicated in this bulletin should write to the Home Study Division stating their needs. It may be possible to arrange the desired work.

Registration

Information Required: Credit Work. Certain information is required by the College before a student may register for home study for college credit. All information requested on application blanks must be furnished.

In addition to this, if college credit is desired for the home study work, transcripts of college credits and high school credits must be sent along with the application blank unless such transcripts are already on file. Additional information as to entrance requirements may be found in the regular catalogue.

Information Required: Non-credit Work. Registrants for non-credit work must furnish all information requested on the application blank, but need not furnish any transcript of previous work.

When to Register. Home Study courses may be started at any time.

How to Register. The student must fill out and return a separate registration blank for each course desired, giving all the information requested on each blank space. This, together with transcripts of previous work (if credit is desired) and fees according to the number of semester hours of credit for the course (see below under Fees), should be mailed to the Home Study Division, Texas State College for Women. If textbooks are to be rented, the fees should include the required deposit (see below under Textbooks). If books are to be bought through the College, the purchase price should be included with the fees for the course.

Fees. Tuition for home study work must be paid at the time of registration for the work. No fees are refunded or transferred after registration is completed for a course.

The registration fee for each home study course depends on the number of semester hours of credit given for the course. The fees for one, two, and three semester hour courses are indicated below:

One semester hour	\$ 8.00
Two semester hours	14.00
Three semester hours	21.00

Any veteran who can qualify under Public Law 16 and Public Law 346 commonly known as the "G. I. Bill of Rights," enacted by the 78th Congress, who wishes to enroll in the Home Study Division must present a certificate of eligibility, unless the certificate is already filed in the Regional Office of the area where he or she will reside while the course is in progress.

Money should be sent by postal order, express order, cashier's check or personal check, and should be made payable to the Home Study Division. After a student registers for a course and is accepted, the fees will not be returned or transferred.

Instruction and Preparation of Assignments

Method of Instruction. Courses in home study work are conducted by faculty members offering the courses in residence. The same quantity and quality of work are demanded as in residence. The work is divided into lessons, units or assignments, the number depending on the type of work. In all home study work taken for college credit, examinations are required. The lesson, unit, or assignment consists of (1) definite assignments of work in textbooks or in library books, (2) directions or suggestions concerning the method of study to be followed by the student, (3) questions to test the student's mastery of the assignment.

After each lesson or assignment is mastered, the student writes answers to questions, as indicated under 1, 2, 3 above, and sends them to the Home Study Division. The student should send also a statement of the difficulties encountered in the unit just completed. The instructor, upon receipt of the work, corrects it and returns it to the student as promptly

as possible, making suggestions and explanations to simplify the difficulties encountered. In this way, the home study student obtains personal advice and guidance from the instructor.

The number of semester hours credit given for each course is indicated in the description of the various courses. The fees charged are in accordance with regulations passed by the Association of Texas Colleges.

Directions for Preparing and Mailing Lessons. All assignments must be written in ink or typed on paper of uniform size and quality. Only one side of paper is to be used. Wide margins should be left for instructor's comments and corrections. The name and address of the student, the name of the course, and the date of mailing must be written clearly in the upper right-hand corner of the first sheet of each separate lesson. Pages should be arranged consecutively and arranged in order. Neatness and ability to follow instructions facilitate grading of papers. All papers should be addressed to the Home Study Division, Drawer B, TSCW Station, Denton, Texas. The student should have papers weighed in order to determine the exact amount of postage, and thus avoid delay.

The Home Study Division pays postage on papers and instructions mailed by instructors through the Home Study Division. The student must pay full postage on materials returned to the instructor. Postage both ways on library books and textbooks must be paid by the student.

Students are requested to discuss matters relating to studies with the instructor and administration matters with the Home Study Division. All arrangements for registering for home study courses must be made directly through the Home Study Division.

Textbooks and Library Privileges

Deposit for Textbooks. If the student wishes to rent textbooks required for the course, a deposit of \$8.00 must be sent with the registration fee. When the home study work is completed, if the books are returned in good condition, the deposit is returned to the student after the following items have been deducted: (1) a rental fee of fifty cents for each textbook; (2) cost of postage in handling library books or textbooks, (3) cost of unreturned books. If any book is damaged, the student is required to pay in full for the book.

Library Privileges. To students taking home study work the Texas State College for Women will lend books on a four-weeks basis, with privilege of renewal. By making application to the Home Study on or before the date-due stamped in the book, the first renewal may be secured without returning the book for re-stamping. (However, if more than one one-month renewal is desired, the book must be returned and re-checked.) Fines of five cents per day are assessed for past due library books. The cost of transportation of library books is charged to the student taking the course. Any student who purchases textbooks in preference to renting them, yet wishes to have library privileges, must pay the deposit of \$8.00 to secure this privilege. The deposit is returned to the student if all library books are returned in good condition. Deductions are made only for library fines and for the cost of mailing library books to the student.

All library and book-room books secured for the student through privileges accorded by the payment of the \$8.00 book deposit must be returned to the Home Study Division, Drawer B, TSCW. No grades will be recorded in the Registrar's office until all books have been either returned or purchased.

Examinations

No student shall be granted credit for the completion of a correspondence course unless he satisfactorily passes a thorough individual final examination.

The requirement of an examination under approved supervision must be unvarying. The examination shall be conducted under the supervision of the correspondence office on the campus of the institution from which the course is being taken, if practicable, in which case no examination fee will be charged. If not practicable, the instructor shall send the examination questions to the office in charge of correspondence work, from which they will be mailed to an official examiner.

Official examiners are located at all of the colleges and universities which are members of the Association of Texas Colleges. If the examination is taken at a Texas institution which offers correspondence work, the fee will be \$2.00, and if taken at an institution not offering correspondence work, the fee will be \$5.00. Out-of-state students shall make special arrangements with the correspondence office for taking the final examination.

In all cases, the examiner must sign an agreement to conduct each examination in person, and must file with each examination paper a certificate stating that the examination has been conducted according to the instructions furnished.

The examination must be taken within one month from the date of completion of the last lesson. Examination papers are graded in accordance with the standards of residence work. Permanent records are kept of all grades for home study work, and a report of the grade made on the course is sent to the student after the final grade is turned in by the instructor.

Credit for Home Study

Each course offered for home study follows as closely as possible the same course offered in residence and counts toward a degree upon the same terms as the corresponding work done in residence.

No courses completed by home study, either in this College or elsewhere, may be offered as graduate work for the master's degree. But credits earned by home study may be used to meet any undergraduate deficiencies for the master's degree.

Not more than eighteen (18) hours completed by home study either in this college or elsewhere or in combination, may be offered for the bachelor's degree. Additional courses may be taken by home study for purposes of general culture or for obtaining teacher's certificates, but not more than eighteen (18) hours of such work may be counted toward the bachelor's degree.

Students who expect to earn their degrees at the Texas State College for Women should keep in mind the following regulations:

(a) Thirty of the last thirty-six semester hours toward a bachelor's degree must be done in residence in the College.

(b) Not more than twelve (12) advanced hours completed by home study, either in this College or elsewhere or in combination, may be offered for the bachelor's degree.

(c) Six semester hours of advanced work in a student's major field must be done in residence in the College.

(d) Three semester hours of advanced work in the first minor must be done in residence in the College.

Candidates for graduation who wish to use credit earned by correspondence courses must have completed their lessons and have their examination at least ten days before the date of graduation.

All work offered by correspondence by the Texas State College for Women conforms to the regulations formulated by the Committee on Standards for Correspondence Work of the Association of Texas Colleges.

Among other things these regulations state:

General Regulations

1. The maximum time allowed for the completion of a three-hour course is one year from the date of enrollment. Exceptions to this rule are made only under unusual circumstances. A brief unavoidable delay may occur because of the absence of the instructor from the campus, but in general the work is carried on, without interruption, either by the regular instructor or by a substitute.

2. The minimum time of forty-five days is required for the completion of a three-hour course for college credit. Requirements for one-hour and two-hour courses for college credit are in the same ratio.

3. A student may not take more than two home study courses simultaneously.

4. Not more than fifteen hours may be earned by home study during a scholastic year.

5. If a student fails to report to the instructor for a period exceeding three months, registration for the course lapses, and on the recommendation of the instructor the student may be dropped from the course. Reinstatement for a three months period is permitted within the period of one year upon the payment of a fee of \$1.00. (The length of the extension will be for three months.)

6. Promptness and punctuality on the part of both student and instructor are vital to the success of home study work. Students, therefore, are urged to report to their instructors at least once every two weeks.

Instructors are not asked to grade correspondence papers during any period when the College is not in session. Special attention is called to the fact that instructors are not asked to grade correspondence papers during the period between the close of the summer term and the opening of the fall semester, approximately August 15 to September 15.

7. A senior in the Texas State College for Women, if a candidate for a degree, must complete home study work ten days before the date of graduation. A senior in any other institution must complete home study at least fifteen days before the date of graduation.

8. A student who has made a failing grade on a course taken in residence is not permitted to register for the same course for home study except with the permission of the Dean of the College.

9. If a student enrolled for home study work registers for residence work, permission to continue home study work while in residence must be secured from the Dean of the College and filed in the office of the Home Study Division.

10. Resident students in other colleges may not enroll for home study work in the Texas State College for Women except with the permission of the Dean of the College where residence work is being done. Resident students of this College must secure permission of the Dean of the College to enroll for home study work.

11. Students under suspension from any college may register for home

study courses by securing permission from the institution from which they were suspended.

12. Registration fees are not transferable. No student may transfer fees to another student nor may fees be transferred from one course to another.

13. Registration fees are not refunded.

14. Students taking home study courses must do their work honestly and fairly under all circumstances. If work is not original, the student will not receive credit for the course.

15. To receive college credit for a course the student must take a final examination.

16. If a student is registered for a home study course and later registers for the course in residence, the home study course is automatically dropped. (The Home Study Division must be notified by the student if she registers for the course in residence.)

17. Students registering for home study courses must assume the risks of unavoidable delays.

18. Address all inquiries to the Home Study Division, Drawer B, TSCW Station, Denton, Texas.

Home Study Courses

COLLEGE OF ARTS AND SCIENCES

Department of Business and Economics

Business 117C.—Business Etiquette. A study of business customs, etiquette and ethics in employer—employee relationships, relationships with fellow employees, customers, and callers. Credit, one hour.

Business 133C.—Economic Geography. Presents a descriptive and analytical study of modern commercial and industrial society. Special attention is devoted to the location of resources available to industry. The course aims to interpret human activities in the light of physical and economic conditions. Credit, three hours. No prerequisites.

Business 134C.—Record Keeping for the Secretary. The keeping of records for the professional man; the making of statements, keeping records for pay-roll taxes and household expenses. Credit, three hours.

Business 135C.—Introduction to Business. Survey of business activities; opportunities, requirements, vocational information for planning, further study. Credit, three hours. No prerequisites.

Business 235C.—Business Correspondence. Practical application of good letter form and effective communication principles to business problems; trends and techniques in modern business communication. Credit, three hours. Prerequisites, sophomore standing, ability to type, and English 131-132.

Business 334C.—Personnel Management. A critical study of the development, principles, functions, current practices, and techniques of personnel management. The criteria of enlightened personnel management are carefully examined. Credit, three hours. Prerequisite, senior standing.

Business 335C.—Foreign Trade. Advanced. A study of the economic basis of international trade with a careful consideration of the institutional practices and techniques of foreign trade and foreign exchange. Consideration is given to the commercial policies of the more important commercial nations, emphasizing especially relations between the United States and Latin America. Prerequisites, junior standing and Economics 131 and 132.

Business 336C.—Urban Real Estate. Advanced. This course covers a study of city land utilization, zoning, city planning, conveyances, and private financing. Credit, three hours. Prerequisites, junior standing and Economics 131 and 132, or Accounting 241 and 242.

Business 337C.—Principles of Marketing. Advanced. This course covers such topics as the marketing of agricultural products, raw materials, and manufactured goods; also transportation, storage, competition, cooperative marketing, chain stores, department stores, government regulations of marketing, and so on. Credit, three hours. Prerequisites, junior standing and Accounting 241 and 242, or Economics 131 and 132.

Business 338C.—Secretarial Practice. Emphasis is placed on personal qualities and technical information needed by the competent secretary. Credit, three hours. Prerequisites, Business 132b and 112.

Business 433C.—Office Management. A study of managerial activities relating to efficient methods of handling paper work, equipment, and personnel in the office. Credit, three hours. Prerequisites, junior standing.

Business 435C.—Corporation Finance. Advanced. A study of plans of the organization of business, methods of securing funds, situations lead-

ing to the issuance of various types of securities, etc. Credit, three hours. Prerequisites, senior standing and Accounting 241 and 242, or Economics 131 and 132.

Economics 131C.—Principles of Economics. A course in the principles of economics including a survey of modern economic institutions. The patterns of economic behavior are carefully examined. The problems involved in the production, distribution, exchange, and consumption of wealth are presented with emphasis upon the problems of price and distribution of income. Credit, three hours. Prerequisite, sophomore standing.

Economics 132C.—Current Economic Problems. A study of the economic problems of modern industrial society. The problems studied cover a wide range and include the following: problems of business fluctuations, the problem of expansion and contraction of capitalism and problems of the worker, the farmer, and the consumer; the relationship between government and business; and problems of economic change. Credit, three hours. Prerequisite, sophomore standing.

Economics 333C.—Labor Problems. Advanced. A study of contemporary labor problems with special reference to labor organizations and to recent proposals and legislation affecting the relations of employers and employed. Credit, three hours. Prerequisites, junior standing and Economics 131 and 132, or six hours of history.

Economics 336C.—Consumer Economics. Managing personal finances: Purchasing of food, clothing, shelter, and other goods and services; a study of organizations, associations, and agencies aiding purchasing in these areas. Credit, three hours. No prerequisites.

Economics 337C.—Money and Banking. Advanced. This course describes and traces historically the development of money, banking, credit, and financial institutions, and attempts to appraise their significance to business and to society as a whole. Credit, three hours. Prerequisites, junior standing and Economics 131 and 132.

Economics 436C.—Economic Systems. Advanced. A study of economic organizations and institutions and their activities, with special emphasis on a comparative study of the economic systems of Russia, Germany, and Italy. Students taking this course should have access to a city or college library containing some of the most recent books dealing with these countries, since a certain amount of outside reading is essential to the course. Credit, three hours. Prerequisites, senior standing and Economics 131 and 132.

Department of English

English 131C.—Rhetoric and Composition. This course is designed to present composition as a practical subject. Original themes, expository and argumentative, book reports, outlines, and abstracts are required. Credit, three hours.

English 132C.—Rhetoric and Composition. This course continues the work of English 131C, the two hyphenated courses completing the freshman year of required English. English 132C, though it emphasizes description and narration, continues expository writing. The course embraces some reading upon which critical papers are based. Credit, three hours. Prerequisite, English 131.

English 231C.—A Survey of English Literature. A study of English Literature from the Anglo-Saxon Age to the close of the seventeenth century. In this course, as in English 232C, an effort is made to focus attention upon successive phases of national life and thought, and to relate the study to the history of Anglo-Saxon culture. Credit, three hours. Prerequisite, English 131-132.

English 232C.—A Survey of English Literature. A continuation of the survey of English literature through the eighteenth and nineteenth centuries. English 231C and English 232C constitute the regular work of the sophomore year, and are required of all candidates for the bachelor's degree. Credit, three hours. Prerequisites, English 131-132 and English 231.

Department of Foreign Languages

Modern Foreign Languages. For the B.A. degree, 12 hours of foreign language are required in addition to two admission units. At least 6 of these hours must be in second year of foreign language.

A student who presents two admission units in French, German, Latin, or Spanish may take for credit no course lower than French 133, Latin 133, German 133 or Spanish 133.

A student who presents three or four admission units in French, German, Latin, or Spanish may take for credit no course lower than French 233, Latin 233, German 233 or Spanish 233.

Since the ability to pronounce and understand the spoken language is highly desirable, it is recommended that at least a part of the beginning work be taken in residence.

French 131C.—Elementary. In this introductory course the elements of French grammar are taught, together with systematic written composition. Stress is laid on correct pronunciation and on the acquisition of the most commonly used irregular verbs and idiomatic expressions. Credit, three hours.

French 132C.—Elementary. A continuation of French 131C. Credit, three hours. Prerequisite, French 131, or one year of high school French.

French 133C.—Review of Grammar, Reading. Grammar review. Written reproduction continued. Selections from standard authors are read. Credit, three hours. Prerequisite, French 131-132, or two admission units in French.

French 134C.—Review of Grammar, Reading. This course is a continuation of French 133C. Credit, three hours. Prerequisite, French 133.

French 233C.—Readings from Modern Authors. The aim of this course is to enable the student to read easily and with appreciation work of literary value, to write easily and correctly. Credit, three hours. Prerequisite, French 133-134, or three admission units in French.

French 234C.—Readings from Modern Authors. A continuation of French 233C. Credit, three hours. Prerequisite, French 233, or four admission units in French.

German 131C.—Elementary. Elementary German consists of the study reading of easy prose. and written work. Credit, three hours.

German 132C.—Elementary. This course is a continuation of German 131C. Credit, three hours. Prerequisite, German 131, or one year of high school German.

German 133C.—Review of Grammar, Reading. This course includes a review of grammar, reading of easy German texts, and composition. Credit, three hours. Prerequisite, German 131-132, or two admission units in German.

German 134.—Review of Grammar. This course is a continuation of German 131C. Credit, three hours. Prerequisite, German 133.

Spanish 131C.—Elementary. Stress is laid on the mastery of elements of grammar, as evidenced by an ability to use easy Spanish correctly and to read Spanish with some facility. Credit, three hours.

Spanish 132C.—Elementary. This is a continuation of Spanish 131C.

Credit, three hours. Prerequisite, Spanish 131, or one year of high school Spanish.

Spanish 133C-134C.—Review of Grammar, Reading. This course includes a review of grammar, reading of easy idiomatic Spanish texts, and composition. Credit, three hours for each part. Prerequisite, Spanish 131-132, or two admission units in Spanish.

Spanish 233aC-234C.—Reading from Modern Authors. This course includes reading from Spanish novels, plays, and poems, written free composition, and themes involving points of advanced grammar. The aim is to achieve the ability to read rapidly and intelligently with little translation and to be able to express one's own ideas in simple idiomatic Spanish. Credit, three hours for each part. Prerequisite, Spanish 133-134, or three or four admission units in Spanish.

Spanish 233bC. Commercial Spanish. This course includes commercial correspondence in Spanish, advanced Spanish grammar, and the reading of Spanish texts which deal with various phases of Spanish-American culture, commerce, and industry. Credit, three hours. Prerequisite, Spanish 134, or three or four admission units in Spanish.

Spanish 331C.—Modern Spanish Drama and Poetry. Advanced. A study of modern Spanish drama and poetry from the Romantic period to 1898. Authors read will be Maratin, Espronceda, Duque de Rivas, Martzenbuch, Zorilla, Tamayo y Baus, Nunez de Arce, Lopez de Ayala. Credit, three hours. Prerequisite, Spanish 233-234.

Spanish 332C.—Contemporary Spanish Drama and Poetry. Advanced. A study of the drama and poetry from the period of Echegaray to the present time. Authors read will be Echegaray, Perez, Galdos, Benavente, the Quinteros, Martinez, Sierra, Marquina, Linare Rivas, Arniches, Ruben Daria, and various Spanish poets. Credit, three hours. Prerequisite, Spanish 233-234.

Spanish 333aC and 333bC.—Advanced Grammar and Composition. A course intended for teachers of Spanish and for those who wish to train themselves to be translators and commercial correspondents. Original themes, free compositions of various kinds, and letter-writing form an important part of this course. Credit, three or six hours. Prerequisite, Spanish 233-234.

Spanish 335C.—Modern Spanish Novel. A survey of the modern Spanish novel and short story beginning with the "Articulos" of Mesonera Romanos and Larra, and including the regional novel of the latter part of the nineteenth century. Authors read will be Mesonera Romanos, Larra, Fernan Caballero, Alacron, Pereda, Perez Galdos, Valera. Credit, three hours. Prerequisite, Spanish 233-234.

Spanish 336C.—Contemporary Spanish Novel and Essay. Advanced. Critical reading of representative Spanish novels, short stories, and essays from the period of Pardo Bazan to the present time. Authors read will be Pardo Bazan, Blasco Ibanez, Palacia Valdes, Pio Baroja, Valle-Inclan, Prez de Ayala, Unamuno, Ortega y Gassett. Credit, three hours. Prerequisite, Spanish 233-234.

Spanish 430C.—A Survey Course in Mexican Literature. A study of the main trends in the development of Mexican literature, with emphasis on movements and outstanding authors. Credit, three hours. Prerequisites, Spanish 233-234.

Department of History and Government

History 131C.—Survey of European Civilization. A general survey of

European Civilization from its beginning in the ancient Mediterranean world through the period of the Renaissance. Credit, three hours. Open to freshmen without prerequisites.

History 132C.—Survey of European Civilization. A general survey of European civilization since the period of the Renaissance. Credit, three hours. Prerequisite, History 131 or its equivalent.

History 133C.—History of the United States, 1492-1829. A survey of the history of the United States through the election of Jackson. Credit, three hours. Open to freshmen without prerequisite.

History 134C.—History of the United States Since 1829. A survey of the history of the United States since the election of Jackson. Credit, three hours. Open to freshmen without prerequisite.

Government 231C.—American National Government. A brief study of the origin, the organization and the fundamental principles of American Government, along with their relation to the Constitution of the United States and the Constitution of Texas. Also a study of the current problems of both State and Federal Government. Credit, three hours. Prerequisite, sophomore standing.

Government 232C.—Government of the United States and Texas. Special emphasis is placed upon the analysis and the solution of current problems of government, national, state and local. The constitutional aspects of these problems are studied. Constructive criticism and suggestive remedies form a large part of the work of the course. Credit, three hours. Prerequisite, sophomore standing.

Government 333C.—Foreign Relations. A study of the principles of American diplomacy. A brief history of our recent international relations, with a study of the diplomatic principles involved. Emphasis is placed upon a study of present movements toward world peace. Credit, three hours. Prerequisites, Government 231 and 232, or six hours of history and junior standing.

Department of Journalism

Journalism 338C.—History and Principles of Journalism. Advanced. This course traces the history and development of journalism from its beginning to the present time. Special emphasis is placed upon the principles of journalism and their relation to the growth of journalism. Credit, three hours. Prerequisite, junior standing.

Journalism 431C.—Feature Writing. Advanced. An analysis of the types of human interest features with practice in handling each type. Copy is prepared for newspaper and magazine feature departments. Credit, three hours. Prerequisite, six hours of news-writing, and junior standing.

Journalism 434C.—Law of the Press. Advanced. An examination of the legal limitations of the American Press. Study is made of state and federal statutes and important legal cases dealing with freedom of the press, libel, privileged matter, right of fair comment, contempt of court, copyright, right of privacy, etc. The relation of newspapers to courts, court reporting and the social obligation of the press are analyzed. Credit, three hours. Prerequisite, nine hours of journalism and junior standing.

Department of Sociology

Sociology 231C.—General Sociology. A study of the major concepts of Sociology. This course gives an acquaintance with the basic principles underlying the behavior institutions and the expanding world of social interaction. Credit, three hours. Prerequisite, sophomore standing.

Sociology 232C.—Current Social Problems. Sociological principles are applied to certain concrete modern social problems. A study is made of

the problems arising in group life, including an analysis of the nature and causes underlying social maladjustment. Credit, three hours. Prerequisite, Sociology 135 or 231.

Sociology 335C.—The Community Rural Problems. A study of the nature of American rural sociology, its structure and changes. Emphasis is placed on the history, and organization problems are given special attention. Credit, three hours. Prerequisite, six hours of sociology.

COLLEGE OF EDUCATION

Education 131C.—Introduction to Education. This course consists of an introductory study of the general problems of education. It is the standard work offered in Texas colleges during the first half of the freshman year. Credit, three hours.

Education 132C.—Introduction to Educational Psychology. This introductory study considers important phenomena of mental life with special reference to the learning process. It includes a study of the fundamental laws involved in acquisitive, assimilative, and reproductive mental processes. The native responses of the child and the modification of these responses through education receive consideration. Credit, three hours.

Education 231C.—Principles of Secondary Education. A study is made of the development and the present status of the secondary school in the United States. The purpose of the course is to reveal the functions of the secondary school in the changing social order. The principles and problems of administration of high school are considered as they are related to the work of the teachers, principal or supervisor. Credit, three hours. Prerequisites, Education 131 and Education 132.

Education 232C.—Secondary School Methods. This course deals with the general methods of teaching and the learning processes involved in the typical high school subjects. Special emphasis is placed upon the technique and principles of supervision of study. Credit, three hours. Prerequisites, Education 131 and Education 132.

Education 235C.—Growth and Development of Young Children. This course deals with the physical, mental, social, and emotional development of children of pre-school and primary school age. Credit, three hours. Prerequisite, Education 131 and 132.

Education 237C.—Principles of Teaching in Elementary Grades. Consideration is given to the educational principles underlying present practices and trends in the field of elementary education. Credit, three hours. Prerequisite, Education 131 and Education 132.

Education 330C.—Language Arts in Primary Grades. The work of this course presents modern methods of teaching reading, language, writing and spelling in the first three grades. Special emphasis is placed upon the function of the language arts in an integrated activity program. Credit, three hours. Prerequisite, Education 131, Education 132, and junior standing.

Education 331C.—Guidance on Secondary Levels. This course deals with problems of personnel guidance as they arise in the junior and senior high schools. Emphasis is placed on the part the classroom teacher should play in a guidance program. An attempt is made to acquaint the student with the most important guidance devices, strategies, and techniques, and to show how they may be used in the solution of guidance problems. This course should be of special interest to the home room teacher. Credit, three hours. Prerequisite, Education 131, 132, and junior standing.

Education 333C.—Social Psychology. In this course special attention is given to the development of the individual's personality as it unfolds in group life and to the conflicts and adjustments involved in the process.

Credit, three hours. Prerequisites, Education 131, Education 132, and junior standing.

Education 334C.—Adolescent Psychology. This course deals with the physical, instinctive, emotional, volitional, intellectual, and moral life of the adolescent. A special study is made of such topics as socialized drives, social adjustment, effects of the social conflict, influence of the family, delinquency, formation of attitudes, and development of ideals and morals. Credit, three hours. Prerequisites, Education 131, Education 132, and junior standing.

Education 335aC.—History of Education During Ancient and Medieval Periods. This course includes a study of the traditions and ideals of educational practice throughout the Greek, Roman, and medieval periods in Europe, with emphasis upon the foundations that underlie the forces that have produced Western civilization and its educational systems. Credit, three hours. Prerequisites, Education 131, Education 132 and junior standing.

Education 335bC.—History of Education During the Modern Period. This course is a continuation of Education 335aC. Special attention is given to the evolution of modern state school systems and to the influences which have so profoundly affected life and education during the last two hundred years. Credit, three hours. Prerequisite, Education 131, Education 132, and junior standing.

Education 430C.—Administration in Elementary Grades. Consideration is given to the problems of the elementary school principal and supervisor, including admission and entrance policies, classification and grouping of pupils, promotion practices, school reports to parents, administration of the school library, supervision and care of the school plant, community relations, office management, administration of teacher, improvement and types of school organization. Credit, three hours. Prerequisite, 131, 132, and junior standing.

Education 437aC.—Social Studies in Primary Grades. This course aims to acquaint students with the opportunities for developing a rich program of social studies on the primary school level. Emphasis is placed upon learning through experience. Credit, three hours. Prerequisite, Education 131, 132, and junior standing.

Education 537C.—Supervision (Elementary Education). A study is made of the principles underlying the organization and supervision of classroom instruction, the art and techniques of classroom supervision, the supervision of school room instruction in the different school subjects, the means of improving teaching techniques, and judging of teaching efficiency. Consideration is given to organizing courses of study and the selection and use of textbooks and other materials of instruction. Credit, three hours. Prerequisite, eighteen semester hours in education.

Philosophy 331C.—History of Philosophy. The work of this course is a survey of the development of philosophical thought from the classic Greek philosophy through the modern period, with emphasis upon major philosophical movements. Credit, three hours. Prerequisite, junior standing.

Persons taking Home Study Courses who are interested in securing a teacher's certificate should communicate with the Dean of the College of Education.

COLLEGE OF HEALTH, PHYSICAL EDUCATION, AND RECREATION

Health Education 236C.—Contents and Methods in Health Education for the Elementary School Teacher. This course includes the study of principles, methods, and materials in health service, healthful school living, and health instruction for the elementary school. The course is not open to

students majoring in health, physical education, and recreation. Credit, three hours. Prerequisites, Education 131, 132 and sophomore standing.

Health Education 324C.—Principles of Health Education. A study of the development of school health education with emphasis upon methods and materials in health instruction. Credit, two hours. Prerequisite, Health Education 115, 233-234, 237, 327, and junior standing.

Health Education 327C.—Community Hygiene. A general survey of the science of sanitation and its application to food, milk, and water supply; study of environmental conditions in the community, home, and school; and a study of the control of communicable diseases. Credit, two hours. Prerequisite, junior standing.

Physical Education 230C.—History and Principles of Physical Education. A study of scientific facts pertaining to the physical, psychological, and social development of the individual; a study of principles related to the role of physical education. Credit, three hours. Prerequisites, Education 131, 132, and sophomore standing.

Recreation 421C.—Recreation and Camping in the School Curriculum. A study of the historical and philosophical foundations of recreation; organization and administration of recreation in the school; the relationship of the school and community recreation programs; principles, methods, and current practices in school camping; practice in evaluating school recreation programs. Credit, two hours. Prerequisite, senior standing and consent of the instructor.