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SECC CAMPAIGN "PINS" ITS HOPES ON YOU....

The red, white and blue lapel pins with the big Texas star that were distributed last week to faculty and staff demonstrate TWU's commitment to the State Employee Charitable Campaign, which continues through Fri., Oct. 31. The slogan on each pin -- "Together We Care" -- reflects care and concern for others.

"Beginning Oct. 15, all TWU faculty and staff are invited to wear their 'Together We Care' pins as we celebrate the half-way mark of our month-long SECC effort," said Dr. Carol Surles (president's office). "Wearing these pins will be a reminder that our TWU family has a long and proud history of charitable giving and community service. The pin also will remind our colleagues to pull out their packet and send in their pledge...just in case their forms have been misplaced."

Departmental and component representatives -- including campaign co-chairs Elizabeth Snapp (library) and Dr. Joyce Williams (sociology and social work) -- are standing by to provide whatever assistance is needed to bring the 1997 campaign to a successful close by reaching the Denton campus goal of \$24,000. "Each gift is important, and I appreciate the many ways in which you reach out to serve the community and state," said Surles.

Each department and office on campus has a designated representative who can answer questions or help them fill out the forms, which should be returned by Oct. 31 in envelopes marked 'confidential' to Colleen Sallee (payroll). Employees may choose to contribute through payroll deduction, cash or checks.

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"MONSTER" FLUTE CONCERT WILL BLOW YOU AWAY!

Flutes, flutes and more flutes will be the order of the evening during the "Monster Flute Concert" at TWU on Tues., Oct. 28! The award-winning TWU Flute Choir, under the direction of Dr. Pamela Youngblood (performing arts, music), will share the stage with members of the Brookhaven Flute Choir at 8 p.m. in Margo Jones Performance Hall. The event, actually titled the "Magic and Mystery" concert, is free and open to the public.

The TWU Flute Choir's fourth annual fall concert will feature selections ranging from Mozart to Duke Ellington and will include works such as Verdi's *La Forza del Destino* and Holst's "Jupiter" from *The Planets*. Bassoonist Dr. Richard Rodean (Arts and Sciences) and organist Dr. Tom Brown (performing arts, music) also will be featured in the choir's program.

"TWU will host a special evening of music performed by 20 flutists on all of the instruments of the flute family, including alto and bass flutes," said Youngblood, who established the Brookhaven Flute Choir 12 years ago before she joined the faculty at TWU. For more information, call the department of performing arts program in music at ext. 2500.

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LIBRARY NEWS KEEP CAMPUS UP-TO-DATE

"One Minute" Faculty Survey Results Announced

During April 1997, 131 faculty participated in a "One Minute" Faculty Library Survey. The survey questions and results were announced recently by Elizabeth Snapp (library):

1. Have you been able to secure the materials you need for your courses and research from the TWU library either on the shelf, through interlibrary loan or online? 114 Yes; 8 No.
2. Do you have enough information about TWU library services and ordering procedures for library materials? 99 Yes; 31 No.
3. Have you participated in a library instruction course on any of the library's on-line databases? 70 Yes; 60 No.
4. Would you like to participate in a library instruction course on the on-line resources? 74 Yes; 39 No.
5. Have you requested a library instruction session for the students in any of your courses? Yes; 67 No.
6. Have you looked at or used the library's home page on the Internet? 44 Yes; 87 No.
7. Have you used one of the library's online databases? 87 Yes; 42 No.
8. Have you used the TWU library's full-text journals online from the library, your office or your home? 27 Yes; 103 No.
9. Have you used the CD-ROM databases, such as Ethnic Newswatch, America History and Life, or Academic Abstracts? 27 Yes; 100 No.
10. Have you asked for research assistance from a librarian in the past year? 100 Yes; 27 No.
11. Have you used the grant databases IRIS or SPIN? 26 Yes; 104 No.
12. Have you accessed TWU library services from your home, office or both? 101 Yes; 30 No.

According to Snapp, 30 faculty members sent written comments. She said, "The library staff found the responses helpful as we plan for workshops and improvements in library services. We appreciated the praise for the support you are receiving from the library and for your specific recommendations for additional services you would find helpful. The library staff will continue to address your concerns and requests to make our services even more accommodating. New workshops are being planned, and a marketing plan is under development. Watch for library news in the electronic version of *TWU Update* and in your mailboxes."

Copies of the complete survey are available upon request; contact: Elizabeth Snapp, A_Snapp@twu.edu or 898-3748.

Library's Home Page on WWW Brings Information Home

The TWU library's home page on the World Wide Web allows the university's faculty, staff and students to search an increasing number of valuable information resources, according to Dr. James Galloway, "...without actually being in the library." The address -- <http://www.twu.edu/www/twu/library/library.html> -- gives Internet users access to the page and to its many resources. Research resources available through the page include all FirstSearch databases (such as ERIC, MEDLINE and others); IRIS (TWU library's online catalog); other library online public catalogs; grant-seeking information; full-text databases; and, most recently, full-image databases.

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LIBRARY NEWS, *continued*

Any graphic browser, such as Netscape or Microsoft Navigator, may be used to access the World Wide Web and to visit the library's home page. Any Internet service provider which supplies access to the Web also may be used, such as American Online, GTE.NET and others. "And anyone who uses the Web may access the library's home page. However, only users with a valid Venus username and password may search the databases," said Galloway. Usernames for Venus accounts may be checked by going to: <http://venus.twu.edu/htbin/phonebook>, and then by searching the index by last name. If a username is not present, then contact information technology services in Stoddard Hall. For more information about searching through the library's home page, contact Andy Tucker at ext. 3709 or e-mail s_tucker@venus.twu.edu with questions.

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TWU STUDENTS WILL MAKE A DIFFERENCE IN DENTON

With one week to go, the community countdown continues for Make A Difference Day in Denton on Sat., Oct. 25. From firefighters to teachers, youngsters to college students, churches to civic groups, citizens are thinking of ways to help one another on that special day. With the help of the office of student development, a number of TWU students and organizations will volunteer their time with a citywide food drive -- Denton "Can" 71,000 Times! They have stepped forward to help receive and sort nonperishable food items brought to the Denton community food bank (located in Pecan Place on Locust Street) or with other types of efforts to assist others.

Dr. Jim Day (psychology and philosophy), who serves on the food bank's board, is supervising the on-site effort, which will continue throughout the day. Other people who live in Denton are planning neighborhood door-to-door efforts. Grocery store drop-off points are located at stores throughout the city, and collections will be held that Saturday at supermarkets, the Denton community food bank and the Denton Civic Center.

"The pace has picked up, and people are excited about participating in a project for Make A Difference Day," said Fran Miller, chair for the event, which is a local project for Leadership Denton Alumni. "Make A Difference Day means helping someone -- even for a few minutes -- to show that we can all be neighbors in a sense and lend a hand to one another. Doing something that day doesn't have to involve a large project or lots of people. It means you can take a minute to find out what someone else needs and then help them."

The goal for Denton's 3rd Make A Difference Day event is to involve 10,000 volunteers. A special hotline -- (940) 369-7200 -- is available for people who need help or who want to volunteer. They can call that number and leave a message. Persons who have a project also are asked to call the hotline and leave information about the project, who will be helped and how many people are participating as volunteers (even individuals). Just a sample of projects or services already set for this year's Make A Difference Day in Denton includes:

- Free blood pressure screenings by members of the Mayhill Fire Department will be offered at the Civic Center.

- University of North Texas students, including several organizations, are working on the food drive. Others have volunteered to paint pipe fencing around the ranch for Riding Unlimited.

- 19 volunteers from the AIDS Food Pantry in Denton will use their trucks to help Officer John Cabrales of the Denton Police Department and others collect donations for the food effort.

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MAKE A DIFFERENCE DAY, *continued*

■ Employees of First State Bank, as well as several city youth groups, are staffing tables at area grocery stores that Saturday to encourage shoppers to donate nonperishable items for the Denton "Can" food drive.

■ Persons who have pre-ordered redbud trees and daffodil bulbs can pick them up at the Civic Center Saturday morning. Daffodil bulbs and some 5-gallon redbud trees also will be available for sale at that location.

Some project ideas might include: a clothing drive, a blood drive, raking leaves for a neighbor, reading to a small child, taking an elderly friend to the mall, picking up trash and similar efforts -- all which make a difference to someone in the community.

Beginning at 7 a.m. on Oct. 25, Make A Difference Day organizers will be headquartered all day in the Civic Center area on McKinney Street. Participants can stop by the Civic Center from 7 to 10 a.m. or from 5 to 6 p.m. for light refreshments, assignments if they need them or report on projects and the number of volunteers involved. For more information, call Ann Hatch (public information) at ext. 3452.

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EQUAL EMPLOYMENT OPPORTUNITY POLICY STATED

In a recent memorandum to all faculty and staff at TWU, Dr. Carol Surles (president's office) reaffirmed the university's policy on nondiscrimination as part of TWU's program for equal employment opportunity:

"In compliance with Titles VI and VII of the Civil Rights Acts of 1964; Title IX of the Education Amendments Act of 1972; Equal Pay Act of 1963; Age Discrimination in Employment Act of 1967; the Vietnam Era Veterans' Readjustment Assistance Act of 1974; Sections 503 and 504 of the Rehabilitation Act of 1973; and the Americans With Disabilities Act of 1990, the university does not discriminate against any person on the basis of race, age, color, religion, sex, sexual orientation, national or ethnic origin, veteran's status, or against qualified disabled persons."

Surles added that the intent of the university's equal opportunity program is to meet the legal and moral responsibility of antidiscrimination legislation and to foster a rich educational climate of inclusiveness. "Our policy applies, but is not limited to: advertising, recruiting, interviewing, testing, selection, promotions, training, benefits, rates of pay, transfers, layoffs, terminations, use of facilities, education and other benefits."

Inquiries concerning the university's equal opportunity program should consult the university officials listed below. (Students should contact the coordinator of disability support services at ext. 3835.)

- *Equal opportunity officer*: Carri Cronig (human resources), ext. 3555;
- *Title VI and Title IX officer*: Dr. Richard Nicholas (student life), ext. 3601;
- *Americans With Disabilities Act coordinator*: Michelle Harper (human resources), ext. 3555.

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NEWSBRIEFS

New campus telephone directories have arrived and were distributed last week. For additional copies, call the Student Center office at ext. 3641.

Reminder: The committee on campus climate and community will present a two-day diversity seminar on Thurs. and Fri., Oct. 23 and 24, featuring Dr. Harriette McAdoo of Michigan State University. The committee has invited TWU faculty, staff and students to participate on Thursday; members of the campus community, as well as employees from all Denton County school districts and community members from the city of Denton, can be involved on Friday. Sessions on Thursday in SC 207-208 are free for interested faculty, staff and students. The cost to attend the Friday program in MCL auditorium is \$10 per person, which includes lunch. For registration, contact Juanita Duenez-Lazo (student activities) at ext. 3611. Reservations were requested by Oct. 17, and checks for the Friday program must be received by Oct. 20.

New departmental directories have arrived and were distributed last week. For a limited number of additional copies, stop by the office of public information on ACT 2.

Reminder: Houston-area graduates of TWU are invited to attend the university's first Houston Alumni Day on Fri., Oct. 24, at the TWU Institute of Health Sciences Houston Center. Dr. Carol Surles (president's office) and Dr. Richard E. Wainerdi, president, chief executive officer and chief operations officer for the Texas Medical Center, will deliver a joint keynote address. Registration to participate is \$10 per person; reservations should have been made by Thurs., Oct. 16; for details, call the TWU National Alumnae Association at ext. 2586.

An open forum focusing on outstanding issues with on-line purchasing and time sheets is scheduled for all budget supervisors on Mon., Oct. 20, from 1:30 to 4:30 p.m., ACT 3. Cynthia Polson (purchasing), Dr. Dana Gibson (controller), Colleen Sallee (payroll) and Don Viator (information technology services) will participate, along with staff members in their respective areas. The purpose of the forum is to point out problems and concerns regarding the two areas.

Reminder: The TWU Faculty Handbook will convert to electronic distribution in fall 1997; watch for announcement when the text becomes available online and the instructions on how to access it. Hard copies of the handbook will be maintained in the offices of the president, vice presidents, associate and assistant vice presidents, deans, associate deans, department chairs, the Faculty Senate office, the TWU Blagg-Huey Library, human resources, public information and internal audits. Copies of the 1997/98 edition of the *Faculty Handbook* have been mailed to those offices. For more information, contact Debbie Burgess (president's office) at ext. 3223.

Staff in the purchasing office extend their thanks to "all faculty and staff who have embarked upon and conquered a new procedure for purchasing...the exciting world of on-line!" Krista Hodge, Leon Tribble and Cynthia Polson said, "We would like to extend our sincere appreciation for your patience during this transition. This is a new procedure for all of us, including the purchasing department. Thank you for your willingness to learn while we were learning also. All departments on all campuses have converted successfully to the on-line purchasing system. Congratulations!"

Reminder: TWU student health services will offer a flu shot clinic on Wednesday evenings during October from 4 to 6 p.m. for students, faculty and staff. The cost is \$10 per person; clients should be prepared to remain for 20 minutes after they are vaccinated. For details, call 8-1-3826.

continued

NEWSBRIEFS, continued

Reminder: Former WASP Marion Stegeman Hodgson, author of *Winning My Wings: A Woman Airforce Service Pilot in World War II*, will participate in a book signing and reception on Oct. 22 at 3:30 p.m. in lecture room 101, Blagg-Huey Library. Hodgson graduated from flight school in 1943 with the 318th Army Air Force's flying training detachment in Sweetwater, Texas. Her book tells the story of the Women Airforce Service Pilots (WASPs) of World War II and her personal experiences as a military pilot. The event is free and open to the public; call ext. 3748.

Faculty who are using library databases in computer labs should consider the following advice. When faculty are guiding an entire class in a hands-on instructional approach in the same Venus- or Web-based topical database -- such as a FirstSearch database -- in any computer lab at any TWU site, they should notify either Linda Bixler (8-1-3747) or William Wan (8-1-3767) at least 24 hours before a specific class time. Dr. James Galloway (library) explains: "Many such databases, by contractual agreement and for financial reasons, only permit access on a pre-determined number of ports, or access points, with one port per student. For contracted financial reasons, this number varies from one database to another. Some databases are set up only for five simultaneous users (for example, only five ports can be accessed), while others permit 30 or more ports to be accessed regularly. However, certain librarians are permitted -- within contractual agreements -- to toggle (or increase) the number of simultaneous users for specific class instructional purposes." In order to avoid "database access gridlock," call Bixler or Wan at least one day prior to a specific class session.

Reminder: The Institute for Clinical Services and Applied Research will present an interdisciplinary clinical staffing workshop on Mon., Oct. 20, from 11:30 a.m. to 1 p.m. on ACT 3, repeated that evening from 5:30 to 7 p.m., ACT 3. No audiotaping or videotaping will be permitted during the workshop. Interested faculty, staff and students are invited; call ext. 2285.

An updated check request procedure was announced by Dr. Dana Gibson (controller). "All check request forms must be signed by the president, vice president, associate vice president, dean or associate dean for processing. Any form received in the controller's office without one of these signatures will be returned to the department. Additionally, any check request that should have been handled through purchasing procedures will be sent to the vice president for finance and administration for approval. The only exception to this procedure involves refunds authorized through the bursar's office." For details, call ext. 3525.

Reminder: Copies of the 1997-98 TWU Student Handbook are available in SC 209. The handbooks have been distributed to the residence halls in Denton, Dallas and Houston; several departments have requested copies as well. To assist departments with student advising, five copies of the new handbook already have been distributed in each mailbox in the mailroom. For additional copies, call the Student Center office at 8-1-3640.

The task force on post-tenure review is charged with developing recommendations that will be presented to the TWU board of regents in December 1997, regarding the university's policy for review of tenured faculty, in accordance with Senate Bill 149. Open forums are scheduled in Denton, Dallas and Houston to discuss these proposals. The scheduled forums are listed below:

- Dallas-Presbyterian: Thurs., Oct. 23, 3 p.m., Aston Auditorium;
- Dallas-Parkland: Mon., Oct. 27, 9 a.m., faculty lounge/conference room;
- Denton: Thurs., Oct. 30, 4 p.m., ACT 3; and Fri., Oct. 31, 3 p.m., ACT 3; and
- Houston: Fri., Nov. 7, 12:30 p.m., MGJ 206.

continued

NEWSBRIEFS, continued

Reminder: The Academic Advising Center will conduct its semi-annual workshop on "Effective Academic Advising" on Fri., Oct. 24, from 9 to 10:30 a.m. in JH 239. Every department is urged to send at least one representative. Faculty will receive current information about TASP, CORE, placement tests and other items. Call ext. 3850 for details.

All commuter students are invited to attend a commuter breakfast on Tues., Nov. 11, at 7 a.m., HH banquet room. A panel of guests will be present to answer questions and comments about commuters' concerns: Larry Harrison (physical plant); Patricia Jackson (information technology services); Dr. Leslie Thompson (Graduate School); and Beth Lewis (food services). For more information, call the office of student development at ext. 3626.

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UPDATE ON TWU PEOPLE

Paula Shivers (financial aid) delivered a presentation titled "Creating a Financial Aid Home Page" at the Texas Association of Student Financial Aid Administrators' fall conference, Oct. 1-3.

Robin Britt (Nursing, Houston) chaired a preceptorship/mentorship presentation and panel discussion at the annual Texas Nurse Practitioner Conference in Houston, Sept. 25-27. She also chaired the CE/evaluation committee for the conference, which hosted more than 360 attendees from four states. Britt and **Rebecca Krepper** (Nursing, Houston) will be honored as new Virginia Henderson Fellows at the 75th jubilee biennial Sigma Theta Tau International Nursing Honor Society convention in early December in Indianapolis, Ind. Britt also announced that TWU doctoral student **Nancy Kline** -- the first graduate of the collaborative TWU/UT pediatric nurse practitioner program -- was appointed editor-in-chief of the *Journal of Pediatric Oncology Nursing*.

Dr. Pat Molina (Counseling Center) co-presented a session titled "Accreditation Under the New Guidelines and Principles" (related to the process of American Psychological Association accreditation for psychology/pre-doctoral internship sites) with training directors at several other universities during the Association of Counseling Center Training Agencies conference in Estes Park, Colo., Sept. 26-29. Molina also was elected to the ACCTA board of directors and will serve as membership chair for the organization.

Dr. Richard Rodean (Arts and Sciences) presided at the annual meeting of the Texas Council of the Arts in Education in Austin recently. Professional dancers/faculty members **Mary Williford-Shade** (performing arts, dance) and Sandra Lacy (University of Maryland) were guest artists.

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THIS WEEK AT TWU: OCTOBER 20 - 26, 1997

Oct. 6-25	-Visual arts exhibit: "Pieces, Parts and Passion: The Quilted Medium," Fine Arts Gallery, Monday-Friday, 9 a.m.-4 p.m. (Ext. 2530)
Mon.-Thurs., Oct. 20-23	-Blagg-Huey Library open 7:30 a.m.-midnight; bookstore open 7:30 a.m.-6 p.m.; Wellness Center open 6 a.m.-10 p.m.

continued

CALENDAR, *continued*

- Mon., Oct. 20 -House of Representatives meeting, noon, SC 105. (Ext. 3626)
-Open forum for responses/comments about on-line purchasing and time sheets, ACT 3, 1:30-4:30 p.m. (Ext. 3505)
-Student government meeting-Houston, 12:15 p.m., lounge.
-Institute for Clinical Services and Applied Research: interdisciplinary clinical staffing workshop, ACT 3, either 11:30 a.m.-1 p.m. or 5-7 p.m.; free; no videotaping or audiotaping. (Ext. 2285)
- Tues., Oct. 21 -ITS: Enhancing a presentation--PowerPoint 4.0, SH 206, 1-2 p.m.
-ITS: Voice mail overview, residence hall students only, SC 008, 5:30 p.m.
- Wed., Oct. 22 -Stress Busters-Houston, noon, courtyard. (Ext. 8-4-2158)
-ITS: Netscape/e-mail, SH 206, 5-6 p.m. (Ext. 3252)
-ITS: Building and maintaining simple database-Access '97, SH 206, 11 a.m.-noon. (Ext. 3252)
-ITS: Venus/homepage, SH 206, 2-3 p.m. (Ext. 3252)
-Annual flu shot clinic, Student Health Services, 4-6 p.m., \$10 per shot.
-United Students Association meeting, SC 006/007, 5-7 p.m. (Ext. 3650)
-Book discussion and signing by Marion Stegeman Hodgson for her book, *Winning My Wings: A Woman Airforce Service Pilot in World War II*, Blagg-Huey Library lecture room 101, 3:30 p.m. (Ext 3748)
- Oct. 23-24 -Diversity seminar featuring Dr. Harriette McAdoo of Michigan State University, various locations, \$10 on Friday, 8 a.m.-4 p.m. (Ext. 3611)
- Thurs., Oct. 23 -ITS: Microsoft in-box/e-mail, SH 206, 5-6 p.m. (Ext. 3252)
-ITS: Venus/e-mail, SH 206, 2-3 p.m. (Ext. 3252)
-ITS: Netscape/Basics, SH 206, 1-2 p.m. (Ext. 3252)
-Open forum sponsored by the task force on post tenure review, Dallas-Presbyterian, Aston Auditorium, 3 p.m. (Ext. 3350)
- Fri., Oct. 24 -Volleyball: TWU vs. Central Oklahoma, 7 p.m. (Ext. 2373)
-Biology departmental seminar, CFO 205, 4-5 p.m. (Ext. 2354)
-TWU Houston Alumni Day, MGJ, 10 a.m.- 3:30 p.m. (Ext. 8-4-2331)
-ITS: Internet Assistant Web page design, SH 206, 1-3 p.m. (Ext. 3252)
-Blagg-Huey Library open 7:30 a.m.-9 p.m.; bookstore open 8 a.m.-5 p.m.; Wellness Center open 6 a.m.-10 p.m.
-Academic Advising Center workshop: "Effective Academic Advising," JH 239, 9 to 10:30 a.m. (Ext. 3850)
- Sat., Oct. 25 -Volleyball: TWU vs. Cameron University, 3 p.m. (Ext. 2373)
-Make A Difference Day activities: Denton Civic Center, community food banks and area grocery stores for city-wide food drive. (Ext. 3452)
-Blagg-Huey Library open 9 a.m.-6 p.m.; bookstore closed; Wellness Center open 8 a.m.-6 p.m.
- Sun., Oct. 26 -Blagg-Huey Library open 2 p.m.-midnight; bookstore closed; Wellness Center open 1-6 p.m.