

TEXAS WOMAN'S UNIVERSITY
UPDATE
DENTON/DALLAS/HOUSTON

Issued by the Office of Public Information, Texas Woman's University, Denton, Texas 76204 940-898-3456

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Volume 22, Number 17, January 12, 1998

NOMINEES SOUGHT FOR ANNUAL STAFF AWARDS

TWU is seeking nominations for candidates who will be considered for the Outstanding Achievement Awards and the TWU Award of Excellence. Nomination guidelines and forms were distributed in December, and completed nominations should be returned to the office of human resources no later than Feb. 6, 1998. The awards will be presented during honors convocation on Fri., April 24.

All full-time, non-academic employees below the level of department director are eligible for the awards and must meet the following criteria:

- Two years of continuous service with the university for the Outstanding Achievement Awards and five years of service with TWU for the TWU Award of Excellence;
- Demonstration of superior job performance and a high degree of proficiency in all areas of responsibility in the employee's position;
- Demonstration of outstanding personality traits such as loyalty, dedication, enthusiasm, initiative and reliability; and
- Demonstration of that individual's support and understanding of the university's activities and mission.

For questions, information or nomination forms, call 8-1-3555; also see TWU OP 50.14 in the *Personnel Operating Manual* for additional information about the awards.

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ONLINE HOURLY TIMESHEET APPROVALS PROGRESSING

The office of information technology services has completed the process of adding the mnemonic "XOAN" for those individuals who will approve student timesheets online, according to Colleen Sallee (payroll). "Please have each person who will do these approvals check on RHEA to see if 'XOAN' is showing under 'XOLD.' If the mnemonic does not show up for a particular person, that department should send a memo to me stating which students the person will approve, and I will have the mnemonic added."

Approval training began after the holidays; two session dates remain -- Tues. and Wed., Jan. 13 and 14, from 9 to 10 a.m., 10 to 11 a.m., 2 to 3 p.m. or 3 to 4 p.m., all in SH 206. Please leave voice mail messages for Elaine Martin (ITS) at 8-1-3293 or e-mail her at martin@twu.edu to let her know when persons will come for training.

Because of the Martin Luther King Jr. holiday on Mon., Jan. 19, all hourly timesheets in the RHEA system must be downloaded by 5 p.m. on Fri., Jan. 16. Changes and approvals may be done on RHEA Jan. 11 to 20, 1998; for details, call the payroll office at ext. 3561.

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STAFF/FACULTY TRAINING AND DEVELOPMENT WORKSHOPS SET

The department of human resources has announced that faculty and staff are invited to participate in the following training and development workshops in January:

- Jan. 20 -- "Prescriptions for Purchasing: Accessing State Contracts and Catalog Vendors Via the Internet," Denton, 10 to 11:30 a.m.
- Jan. 21 -- "Leadership Skills," Dallas-Parkland, 2:30 to 5 p.m.
- Jan. 22 -- "Financial Planning for Women," Houston, 3 to 4 p.m.
- Jan. 23 -- "Customer Service -- Internal and External: The Competitive Edge," Denton, 10 a.m. to noon.
- Jan. 27 -- "University Travel and Accounts Payable," Denton, 2 to 3:30 p.m.
- Jan. 28 -- "Effective Meetings," Dallas-Presbyterian, 10 a.m. to noon
- Jan. 28 -- "Effective Meetings," Dallas-Parkland, 1:30 to 3:30 p.m.
- Jan. 29 -- "Nondiscrimination: Compliance with EEO Law for Managers and Supervisors," Houston, 8 a.m. to 5 p.m.
- Jan. 30 -- "Coaching Skills for Managers and Supervisors," Dallas-Parkland, 9 a.m. to noon.

Anyone who has questions or would like to reserve a space should call 8-1-3555.

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TWU JOURNEYS TO PLAY OF THE MIND, SETS CONFERENCE

TWU representatives will make their second annual trek to a national event for women's colleges -- *Play of the Mind* -- scheduled Jan. 22-25 at St. Mary's College in South Bend, Ind. The program, developed in 1991, explores both intellectual life and leadership at women's colleges across the country. Last year, TWU was one of 23 institutions that participated. The purpose of the annual conference is to combine interaction, creative thinking, fun and intellectual engagement in a way that reminds each person that intellectual life presents itself in a variety of shapes, colors and experiences. The 1997 conference was the largest to date.

"I am proud to announce that Texas Woman's University was selected to participate in the *Play of the Mind* conference at Saint Mary's College for the second year in a row," said Dee Siscoe (student life). We will share thoughts and ideas once again with other women's colleges, such as Marymount, Mary Baldwin, Mills, Seton Hill, Mount Holyoke and others -- and we are the only public institution chosen for this event."

TWU's representatives will include: Dr. Betty Adams (Nursing); Kim Lahart (student development); Dr. Vivian May (women's studies); and students Meredith Bieker and Tori Nunez.

TWU students also are preparing to stage and host a first statewide event in Texas March 26 and 27 in Denton titled the Women Students' Leadership Conference. More details will be announced at a later date. Topics will include: "Non-Sexist Language"; "Privilege: What Is It and Do I Have It?"; "Leadership and the Art of Improvisation"; "Volunteerism to Leadership"; "Women and Spirituality"; and "Research

on Women's Health." Registration by March 13 is \$25 for the awards luncheon only on Friday; or \$30 for students and \$40 for faculty, staff and the general public for the entire conference. Add \$5 after that date; the late registration deadline is March 20.

For more information about either program, call the division of student life at 8-1-3601.

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CPR, FIRST AID CLASSES SET

The TWU office of environmental safety and health will offer the following courses in CPR and first aid (all scheduled in SC 110):

- *Jan. 16* -- adult CPR, 8 a.m. to noon; first aid, 1 to 3 p.m.
- *Feb. 13* -- adult CPR, 8 a.m. to noon; infant/child CPR, 1 to 3 p.m.
- *March 6* -- adult CPR, 8 a.m. to noon; first aid, 1 to 3 p.m.
- *April 10* -- adult CPR, 8 a.m. to noon; infant/child CPR, 1 to 3 p.m.
- *May 8* -- adult CPR, 8 a.m. to noon; first aid, 1 to 3 p.m.

Taking one or both courses offered on each date is an option. Each CPR course will be limited to 10 students; first aid courses are open. A per-course fee of \$15 is due at the beginning of each session and may be paid by cash (change not available); check (payable to TWU) or interdepartmental transfer. To register for courses, call Vicki Byrd at 8-1-2924. The final day to register for each class is the Thursday prior to the course.

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LIBRARY ANNOUNCES ACQUISITIONS, SERVICES

The TWU Blagg-Huey Library offers a number of services and acquisitions to students, faculty, staff and community members. Several of those new services are discussed below.

- The library recently received a new reference book titled *Healthy People 2000 Review*, 1997, published by the U.S. Department of Health and Human Services, Centers for Disease Control and Prevention, National Center for Health Statistics. This volume is the fifth in a series which tracks the progress of the *Healthy People 2000* national prevention strategy designed to significantly improve the health of the American people. The call number is REF RA 427.8.H585 1997. Anyone who has questions should contact Glenda Lehrmann (library) at 8-1-3710 or at s_lehrmann@twu.edu.
- The library's spring 1998 training schedule offers 52 workshops on various research resources, such as Carl UnCover; CD-ROM databases; FirstSearch; full-text articles; IRIS (online catalog); searches on the Internet; Internet resources for women; and library sources for the home computer. TWU reference librarians also offer 19 general library tours. The schedules are available by contacting the library's information desk or by checking the TWU library web site at <http://twu.edu/library/res.html> and then by clicking on "training schedule." If the listed schedule times do not meet someone's needs, individual or small group appointments can be arranged with any reference librarian. Appointments also are available for classes to demonstrate library and Internet resources. Interested persons are advised to register early for workshops. Call the information desk at 8-1-3702 or contact Jimmie Lyn Harris at 8-1-3740 or Jharris@twu.edu or fax requests to Harris at 8-1-3808.
- One of the chief functions of the library's instruction program is to inform students about pertinent research materials -- electronic, Internet and print, plus associated research services. The library instruction content is adjusted or customized for each library instruction setting. "Typically, day, evening and weekend instruction sessions can be accommodated with professional librarian instructors," said Dr. James Galloway (library). Library instruction request forms are available at the

information desk or through campus mail from Glenda Lehrmann (library).

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LIBRARY OFFERINGS, *continued*

Library instruction requests should be submitted at least one week in advance for effective scheduling, and each form should include the faculty member's name, office telephone number, requested date and time for session, course number and title, class meeting date and time, and any assignments. Requests are processed in the order in which they are received. For details, contact Lehrmann at 8-1-3710 or s_lehrmann@twu.edu.

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FACULTY GRANTS LISTED

A number of faculty from TWU have received grants during the last several months, according to Dr. Sondra Ferstl (research and grants). They are listed below with names of the recipients, project titles and amounts.

- *Dr. Rosemary Goodyear* (Nursing), \$56,000 from the United Way of Denton County for TWU CARES Health Center, through March 31, 1998; \$10,000 from the City of Denton's Community Development Office for "Community Development Block Grant for TWU CARES Health Center," for 1997.
- *Toni Roddey* (Physical Therapy, Houston), \$2,122 from the Texas Physical Therapy Education and Research Foundation for "A Comparison of Two Types of Home Program Instruction Following Arthroscopic Repair of Full-Thickness Rotator Cuff Tears: A One-Year Prospective Study," through June 16, 1998.
- *Dr. Brenda Phillips* (sociology and social work), \$91,514 from the National Science Foundation for "Post-Disaster Sheltering and Housing of Low-Income and/or Minority Groups," through April 30, 1998.
- *Dr. Lynda Uphouse* (biology), \$93,969 from the National Institutes of Health for "Gender and Estrous Cycle Effects on 5HT1A Receptors," through June 30, 1998.
- *Dr. Robin Rager* (health studies), \$9,943 from the Texas Department of Health for "Worksite-Based Control Initiatives for Denton Community Hospital Employees," through Aug. 31, 1998.
- *Dr. Ann Walker* (Physical Therapy, Houston), \$100,380 from the U.S. Department of Education for "Physical Therapy Master's Level Long-Term Training Program in Rehabilitation," through Aug. 31, 1998.
- *Dr. Carolyn Gunning* (Nursing), \$95,891 from Health Resources and Services Administration Division of Nursing for "Professional Nurse Traineeships," through June 30, 1998.
- *Dr. Bill Cissell* and *Dr. Robin Rager* (health studies), \$75,000 from the Texas Department of Health for "Statewide Coordinated Statement of Need Project," through March 31, 1998.
- *Dr. Keith Swigger* (Library and Information Studies), \$88,000 from the U.S. Department of Education for "Educating Librarians to Serve Young People," through Sept. 30, 1998; \$48,000 from the U.S. Department of Education for "New Faculty for New Times: Preparing Educators for Library and Information Studies," through Aug. 14, 1998.
- *Dr. Heather Conrad-Webb* (biology), \$104,951 from the National Science Foundation for "A Polymerase Switch in the Synthesis of rRNA in Yeast," through July 31, 1998.
- *Dr. Elisabeth Protas* (Physical Therapy, Houston), \$70,020 from the National Institutes of Health --

National Institutes of Child Health and Human Development for "Post-Doctoral Fellowship in Physical Therapy," through June 30, 1998; \$150,199 from the U.S. Department of Education for "Rehabilitation Research Training in Physical Therapy," through Aug. 31, 1998.

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GRANTS LIST, *continued*

- *Mark Rossi* (Physical Therapy), \$6,932 from the Foundation for Physical Therapy for "An Examination of Neuromuscular Function and Mobility in Patients with Total Knee Arthroplasty," through January 1998.
- *Dr. Thomas Croley* and *Dr. Sue Smith* (Physical Therapy, Dallas), \$56,878 from Laser Biotherapy Inc. for "Effect of Nd: YAG Laser Therapy in Treatment of Pain, Impairment and Disability in Patients with Selected Musculoskeletal Disorders," through Sept. 30, 1998.

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STUDENT TRAVEL FUNDS AWARDED

The student travel fund committee reviewed applications last fall which met the first funding deadline during the new academic year. Recipients are listed below. Students interested in applying for the next period must submit their paperwork by Fri., Jan. 16. Forms may be obtained from departmental offices on campus or from the office of the vice president for student life, SC 206. For details, call Dr. Basil Hamilton (psychology and philosophy), at ext. 2303.

- *Cheryl Nelson* (Occupational Therapy): Great South Regional Occupational Therapy Conference in Augusta, Ga., "What Toes Can Tell Us about the Transfer of Motor Learning";
- *Amy Bezdek* (Occupational Therapy): Great South Regional Occupational Therapy Conference in Augusta, Ga., "What Toes Can Tell Us about the Transfer of Motor Learning";
- *Lea Ann Schell* (kinesiology): North American Society for the Socialization of Sport Conference in Toronto, Canada, "Critical Analysis of CBS' Coverage of the 1996 Paralympic Games";
- *Sandra K. Cesario* (Nursing): Sigma Theta Tau International Conference in Indianapolis, Ind., "Oklahoma Birth Trends: A Time-Series Analysis";
- *Angelita Trevino* (biology): Society for Neuroscience meeting in New Orleans, La., "Estrogen's Attention of Intercerebral Effects of 8-OH-DPAT Vary with the Site of Infusion in the Mediobasal Hypothalamus";
- *Heather Kopecky* (Nursing): Sigma Theta Tau International Conference in Indianapolis, Ind., "Reliability and Validity of the Overt Agitation Severity Scale";
- *Vanessa Sau Mui Cheung* (dance): 4th American Continents Contemporary Choreography Competition in Mexico City, "Hollow Soul";
- *Darla Danvers* (dance): 4th American Continents Contemporary Choreography Competition in Mexico City, "Hollow Soul";
- *Andee Scott* (dance): 4th American Continents Contemporary Choreography Competition in Mexico City, "Hollow Soul";
- *Kelly Ford McCain* (dance): American Alliance for Health, Physical Education and Dance conference in Reno, Nev., "Panel Discussion and Presentation of Curriculum Models";
- *Becca Bastian Norwood* (dance): American Alliance for Health, Physical Education and Dance conference in Reno, Nev., "Panel Discussion and Presentation of Curriculum Models";
- *Lisa Woody Green* (health studies): NCAA National Championships in Women's Gymnastics in Los Angeles, Calif., to assist in running the championships;
- *Jake Johnson* (sports administration): NCAA National Championships in Women's Gymnastics in

Los Angeles, Calif., to assist in running the championships;

- *Susan Strickland* (Library and Information Studies): American Library Association meeting in New Orleans, La., to participate in planning the second national research conference;
- *Ann Rathbunn* (health studies): 71st annual National School Health Conference American School of Health in Daytona Beach, Fla.; to serve as a monitor for the conference.

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NEWSBRIEFS

TWU will be closed on Mon., Jan. 19, to observe the Martin Luther King Jr. holiday. The first day of classes for the spring 1998 semester is Tues., Jan. 20.

The supply storeroom will be closed for payment settlement and the first days of class -- Thurs. and Fri., Jan. 15 and 16; and Tues. and Wed., Jan. 20 and 21. The storeroom will be open for limited service on Jan. 22 and will resume its regular schedule (weekdays from 9 a.m. to 3 p.m.) after that date.

Reminder: TWU alumna Louise Ritter, 1988 Olympic gold medalist in women's high jump, will be inducted into the Texas Sports Hall of Fame as one of six athletes in the class of 1997. She will share the stage with Olympic track star Michael Johnson, University of Iowa coach Hayden Fry, former National Football League player DeWitt "Tex" Coulter, University of Texas women's basketball coach Jody Conradt and baseball umpire Lee Ballanfant (deceased). The group will be inducted on Jan. 29, 1998. The banquet will be held at 7 p.m. in the Brazos Room at the Waco Convention Center. Tickets may be purchased by calling (254) 756-1633; the cost per person is \$50 for the reception and banquet or \$25 for the banquet only. Tables may be purchased for \$200 (eight seats for the ceremony only) and \$400 (eight seats for the reception and ceremony). A reception will be held at the Texas Sports Hall of Fame from 5:30 to 6:30 p.m.; the ceremony then will be held at the convention center. Ritter was a member of the first class inaugurated into the TWU Intercollegiate Athletics Hall of Fame.

Needed: old/outdated business envelopes for use in campus mail....The office of institutional advancement asks all departments, offices and schools on campus that have business-size envelopes bearing old return addresses or outdated information to send those envelopes to Dorothy Irelan, who needs many extras for on-campus donor acknowledgments. For details or questions, call Irelan at ext. 3863.

Reminder: The TWU National Alumnae Association is seeking nominations for the Outstanding Senior Award; *nominations must be submitted by Tues., Feb. 2*, for Denton, Dallas and Houston. Student nominations from Denton should be sent to the TWU NAA office; from Dallas to Dr. Michael Laman (associate vice president's office); and from Houston to Dr. Kathryn Stream (associate vice president's office). For details, contact the office of alumni relations or the TWU National Alumnae Association at ext. 2586, or visit their facilities on East University Drive at the north end of the Denton campus.

Hours of operation for campus dining facilities operated by Marriott Food Services are listed as follows:

- **Pioneer Cafe** (Hubbard Hall) -- all-you-can-eat traditional dining, lunch/brunch \$4.25, dinner \$5.10, special theme dinner \$5.50; Monday through Friday, lunch 11 a.m. to 1:30 p.m., Monday through Thursday, dinner 4:30 to 7 p.m.; Friday, dinner 4:30 to 6:30 p.m.; Saturday and Sunday, brunch 10:30 a.m. to 1:30 p.m. and dinner 5 to 6:30 p.m.
- **Garden Room** (Student Center) -- Monday through Thursday, 6:30 a.m. to 8 p.m.; Friday 6:30 a.m. to 7 p.m.; Saturday, 8 a.m. to 2 p.m.; Sunday closed; Sub City, weekdays, 10:30 a.m. to 2 p.m.
- **Bakers Dozen** (Student Center) -- Monday through Thursday, 7 a.m. to 3:30 p.m.; Friday, 7 a.m. to 1:30 p.m.

Marriott also offers catering services; for details, call 8-1-3669.

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NEWSBRIEFS, continued

TWU Update resumes regular publication on Mon., Jan. 12. The deadline to submit items is every Tuesday at 5 p.m. for the following Monday. E-mail submissions may be sent to Ann Hatch at s_hatch@twu.edu.

The TWU Wellness Center will begin a four-week "Weight Loss Challenge" starting Tues., Jan. 20, from 6 to 7 p.m., JH 303. The cost to participate in the nutrition and exercise program is \$50 for TWU employees and members of the community and \$40 for Wellness Center members and TWU students. For details, call Cindy Sass at 898-2644 or the center at 8-1-2900.

Payroll deadlines for January 1998: personnel changes for Feb. 2 payroll due in human resources on Mon., Jan. 12; completed hourly timesheets on website due at 5 p.m. on Fri., Jan. 16; and changes/approvals for hourly timesheets on RHEA due at 5 p.m. on Tues., Jan. 20.

Please note the following changes/updates for the TWU CARES Health Center, all available by calling 382-4794: staff -- Amy Whisenant, secretary II; Brenda McBroom, staff clinician; and Pat King, LVN. (Maria Ramirez, former assistant manager, has left the center.)

During the holiday break (through Jan. 16), student assistants who are on work/study or Project Pioneer, who are new to the department or who are working under a difference account number during the break will need to complete work permits. For details, call Cindy Sansom (student employment) at 8-1-2950.

Effective Feb. 1, 1998, all grants must meet the requirement of the following policy: purchase orders must be entered on-line by the 15th of the month during which a grant ends. "Items must be received by the last day of the month that the grant ends to be allowable expenditures under the grant," said Dr. Dana Gibson (controller's office). "Any grant that ends on Feb. 28, 1998, will be affected, for example." Anyone who is unsure about the month in which a given grant ends should contact the office of research and grants at 8-1-3375 or the controller's office at 8-1-3525.

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UPDATE ON TWU PEOPLE

Judy Southard (intercollegiate athletics) has been appointed to serve on the 1997-98 NCAA postgraduate scholarship committee for District VI.

Dr. **Carol Surles** (president's office) will introduce the keynote speaker during the 1998 Women's Student Leadership Conference, which will be held at TWU on March 26 and 27.

Dr. **Lynda Uphouse** (biology/MBRS program) announced that MBRS undergraduate student **Norma Contreras** (biology) recently received a full travel award from the Society of Toxicology to attend the 1998 annual meeting in Seattle, Wash., this spring. Contreras, who is part of Dr. **Michael Rudick's** laboratory team, will apply her experiences at the conference to research efforts in the field of cellular

biology.

David Seal has joined TWU as its new scientific equipment repair technician; call him at 8-1-3381 with research or instructional equipment repair needs.

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TWU PEOPLE, *continued*

Lizabeth Elkins (institutional research and statistics) has been re-elected as the Midcontinent regional representative for the Society for College and University Planning. The region includes three Canadian provinces, 13 U.S. states, Mexico, and Central and South America. As regional representative, Elkins will continue to serve on SCUP's board of directors through July 1999.

Dr. **Suzann Buckley** (Arts and Sciences) recently participated in a panel discussion titled "Towards a Synthesis of North American History" during a biennial meeting of the Association for Canadian Studies in the United States. She discussed gender as a category of historical analysis.

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THIS WEEK AT TWU: JANUARY 12 - 19, 1998

Jan. 12-16

-Blagg-Huey Library open 7:30 a.m.-6 p.m.; Wellness Center open 6 a.m.-10 p.m.

Jan. 12

-Personnel changes for Feb. 2 payroll due in human resources.

Jan. 12-14

-Bookstore open 8 a.m.-5 p.m.

Jan. 13

-Houston: Alumni Day organizational mtg., rec room, 5-6:30 p.m.

-Online hourly timesheet approval training, SH 206, 9-10 a.m., 10-11 a.m., 2-3 p.m., 3-4 p.m. (8-1-3293)

Jan. 14

-Basketball: TWU vs. Texas A&M-Kingsville, Denton, 7 p.m.

-Online hourly timesheet approval training, SH 206, 9-10 a.m., 10-11 a.m., 2-3 p.m., 3-4 p.m. (8-1-3293)

Jan. 15-16

-Bookstore open 9 a.m.-6:30 p.m.

Jan. 15

-Houston: orientation, MGJ 724, 9-11 a.m.; fee settlement, MGJ/LRC (2nd floor), 1-5 p.m.

Jan. 16

-Houston: fee settlement, MGJ/LRC 2nd floor, 9 a.m.-5 p.m.

-Adult CPR training, SC 110, 8 a.m.-noon.

-First aid training, SC 110, 1-3 p.m.

-Complete hourly timesheets on web site, 5 p.m.

Jan. 17

-Gymnastics: TWU vs. Southeast Missouri, Denton, 7 p.m.

-Blagg-Huey Library open 9 a.m.-6 p.m., bookstore open 9 a.m.-2 p.m., Wellness Center open 8 a.m.-6 p.m.

Jan. 18

-Blagg-Huey Library and bookstore closed; Wellness Center open 1-6 p.m.

Jan. 19

-Holiday: Martin Luther King Jr. Day (TWU closed; no classes)

-Blagg-Huey Library and bookstore closed; Wellness Center open 6 a.m.-10 p.m.

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